

# NORMANDY BY THE SEA

Minutes for Board Meeting  
Held on December 15, 2015 at 5:30 pm  
Location: Pool House  
<http://normandybythesea.org/>

**Board Members Present:** Regina Balch (President), Carter Schroy (Secretary), and Rosemary Estep (Director). Linda Kewin (Vice-President) and Gary Malino (Treasurer) were absent. J.D. Richardson was represented by Cami Surette, CCAM.

**Homeowners present:** None.

The meeting was called to order by Regina Balch at 5:40 pm.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

**M/S/A:** Treebeard to remove dead ivy on building A and replace with identical plant that will be placed in similar area of B building.

**M/S/A:** B21 Architectural application for Remodel existing kitchen, hall bathroom and master bathroom and closet.

**M/S/A:** FireWatch quote for Annual Service of Fire Alarm Systems for \$390.

**M/S/A:** Sonnenberg & Company, CPA's Audit Draft & Tax Preparation for year ending September 30, 2015. (Gary to confirm)

**M/S/A:** The open session minutes from November 17, 2015 board meeting.

**ACCEPTED:** November 30, 2015 financials.

**M/S/A:** Knitter Contracting Inc. for Drain replacement and drain line reconfiguration on B Building for \$2,975.

**Resolved:** Fence repair decision to be discussed at January's meeting.

**Resolved:** Next door apartment bright LED lights to be discussed at January's meeting.

**Resolved:** Wrought iron painting bids to be discussed at January's meeting. Need to obtain Varsity's paint product information.

**Tabled until 1/2016:** Painting (conduits, window sills & doors etc.)

**Tabled until 1/2016:** Solar Tech proposal to heat pool with solar.

**Resolved:** To discuss lock on Gate at South Front Entry.

**Resolved:** JDR to Union Bank remove past signatories on account except (Gary, Carter & Regina).

**Resolved:** Have Jody look at the locks on the Pool house. See if they need to be replaced?

**Resolved:** Have Sliding Door Company to inspect tracks on the pool house doors. (Kelly Screens)

**Resolved:** Speak with Pool vendor see if he can come on Saturday's and confirm the day of the week his servicing the pool now?

**Resolved:** JDR to speak with owner who is parking too close the B garage door sensor and ask them to park as far away from the sensor as possible.

**Resolved:** JDR to speak with owner regarding renting unit to different airline personnel.

**Resolved:** Light fixture on North West end of fence is broken and needs to be replaced.

There being no further business to come before this board the meeting was adjourned at 6:15 pm.

Next scheduled meeting will be held Tuesday, January 19, 2016 at 5:30 pm.

Signed Carter B. Schrup Date 1/19/16