

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on February 21, 2017 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Carter Schroy (Secretary), Rosemary Calvi (Director), Rosemary Estep (Vice-President) and Linda Kewin (Treasurer).
J.D. Richardson was represented by Cami Surette, CCAM.

Homeowners present: None.

Regina Balch called the meeting to order at 5:30 pm.

LANDSCAPE REPORT:

M/S/A: Landscaping Extra items provided on Treebeard February walk through notes.

Tabled Atlas quote to cut down and stump grind two Melalucas on north side driveway entry until a quote for the fence replacement project has been approved.

ARCHITECTURAL COMMITTEE REPORT: ARC to be removed off agenda.

MAINTENANCE CALENDAR:

- JDR to have someone look into why there were no lights in the pool, pool light timers needs to be adjusted.
- Have the belly boards around A11 & A10 caulked.
- Speak with B14 regarding van in parking space is not parked correctly and obstructing the Waste Management Company from empty the trash bin.
- Melaluca directly in front of A10 has black widows spider eggs, have MannvsPest remove them.
- Quotes for replacement (steel) doors for interior stairwell building entry or new door frames and rehang the current doors.
- Have Jody the Handyman clean the dryer vents in A&B building laundry rooms.

Unless otherwise indicated the following were **Motioned**, **Seconded** and **Approved** unanimously.

CONSENT CALENDAR:

M/S/A: January 17, 2017 open session meeting minutes.

ACCEPTED: January 31, 2017 unaudited financials.

UNFINISHED BUSINESS:

B24-B34 WATER TESTING.

M/S/A: Knitter Construction to provide a water test on B building roof and Protect will conduct a water test on the stucco and light fixture on front of building. Both companies will schedule with owners.

WICR to reimburse Homeowner \$100 for damaged rollers to his slider screen and HOA for paint touch up to railings. Management will contact WICR with cost for reimbursement once Pacific Western Painting is complete with the deck railing paint touch up and invoice is received.

B31-B32 DECK REPAIRS.

Pending Waiting for additional quotes.

FENCE REPAIRS.

Balboa fencing to provide a quote for only Northside fence.

BRIGHT LIGHTS FROM ADJACENT APARTMENTS (NORTHSIDE)

Follow Up. Board agreed to test painting inside of one light fixture to decrease the brightness of the LED lights installed at the apartment community next door. Need to contact manager. (Pending communication with Manager)

PAINTING CONDUITS, WINDOW SILLS & DOORS.

Pending work to take place in 2017.

RESTATEMENT OF CC&R'S AND BYLAWS.

Board to review and make necessary comments and/or changes for the attorney.

NEW BUSINESS:

GARAGE GATE QUOTE.

Pending. Waiting for additional quote from APS and clarification from Vortex that their proposal includes both gates or only one?

LIGHT WELL DRAINS/DRAIN CLEANING.

Completed Light well drains were snaked by ASAP Plumbing. Building drains will be cleaned in April.

MORGAN STANLEY.

M/S/A: Investment recommendations but to change \$50,000 CD maturing in March to a 1 year CD not a 2 year.

FHA CERTIFICATION RENEWAL.

M/S/A FHA REVIEW proposal to prepare the paperwork and submit the renewal package for \$765.00.

With no business to discuss in Executive Session, the board adjourned the meeting at 6:20 pm.

Next scheduled meeting is Tuesday, March 21, 2017 at 5:30 pm at the Pool house.

Signed Carton B Schroy Date 3/21/17