

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on January 20, 2015 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Gary Malino (Treasurer), Carter Schroy (Secretary), Linda Kewin (Vice-President) and Charlotte Gumbrell (Director).

Homeowners present: None.

The meeting was called to order by Regina Balch at 5:30 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the December 16, 2014 board meeting were approved.

ACCEPTED: November & December 2014 financials were accepted.

Tabled until 2/2015: JWC / Water testing quote for B building.

Tabled until 2/2015: Termite treatment quotes. (Send letter and schedule 6 units with termites found on MannVsPest report for Xtermite inspection)

MSA: Rescom's quote for cracked concrete step: to remove, replace, saw cut, de-root, place and finish concrete with color and salt texture for \$910.00.

Tabled until 2/2015: Obtain additional quotes to repair both (north & south) fencing. (obtain a quote from a company that specializes in fencing)

Tabled until 2015: Hand Rails.

Tabled until 2/2015: Obtain tree trimming bids.(Budget allows \$3,000)

MSA: DOORWORKX estimate #2548 for \$1,237 to remove and replace worn out safety edge with 1EA miller edge MH113 electronic safety edge.

MSA: Contact owner of A-30 regarding abandoned bikes in garage. Bikes to be held in onsite storage for 30 days beginning 1.20.15 end 2.20.15. After 30 days bikes will be donated.

Tabled unit 2/2015: Knitter roof repair estimates. (Gary to walk recommended repairs with Knitter in early February)

MSA: Contact AT&T and negotiate better business telephone rates for fire alarm dialer, front door access, and elevators.

Tabled until 2015: Painting (conduits, window sills & doors etc.)

MSA: Morgan Stanley laddering investment recommendations.

Resolved: Contact Gary Losey Efficient Lighting and have him ship or drop off the 3 additional light fixtures at Carters home.

Resolved: Contact Specialized Elevator regarding A building elevator jumps.

Resolved: Regina & Linda to count laundry machine quarters.

Resolved: Send the financials separately with the board package electronically, hard copies aren't necessary.

Resolved: Check to see if JDR has redlined 1st Restated CC&R's that were prepared around 5 years ago. Send to board for review.

Resolved: JDR to create spreadsheet that has all homeowners and tenants listed with their contact numbers for emergency purposes. Send to all Board members.

There being no further business to come before this board the meeting was adjourned at 6:35 pm.

Next scheduled Board meeting will be held on Tuesday, February 17, 2015 at 5:30 pm

Signed /s/ Carter Schroy Date 2/17/2015