

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on February 17, 2015 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Gary Malino (Treasurer), Carter Schroy (Secretary), and Charlotte Gumbrell (Director). Linda Kewin (Vice-President) was absent.

Homeowners present: Rod from Rescom was in attendance.

The meeting was called to order by Regina Balch at 5:30 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the January 20, 2015 board meeting were approved.

ACCEPTED: January 2015 financials were accepted.

Tabled until 3/2015: JWC / Water testing quote for B building.

Tabled until 3/2015: Termite treatment quotes. (Xtermite is conducting an inspection)

Tabled until 3/2015: Fence repairs. Gary to inspect both sides of the fencing.

Tabled until 3/2015: Tree Trimming bids revised to include trimming the junipers in their quotes.

Tabled until 2015: Hand Rails.

MSA: ASAP Drain Guys & Plumbing to replace 2' pressure regulators for \$895 each. (ask ASAP if the pressure regulators they plan to install have gauges to allow us to see downstream water pressure? If they don't, please get a quote for installing a downstream gauge)

Tabled until 3/2015: Knitter roof repair estimates. (Gary to walk recommended repairs with Knitter and JDR to send him the report and estimates)

Tabled until 2015: Painting (conduits, window sills & doors etc.)

Resolved: Carter received the 2 additional light fixtures from Efficient Lighting for B-35.

Resolved: Rescom will schedule to meet Carter and complete the final stucco repairs that were missed at the B building.

Resolved: Rescom agreed to come back out and lighten this piece of concrete after the color lightens naturally for 3-4 weeks.

Resolved: Obtain bids for Janitorial Services.

Resolved: Follow up w/A-30 homeowner and/or property manager to obtain move in/move out fees and completed Occupant Registration Form.

Resolved: JDR to have electrician go out and install the two light fixtures at unit B35. (Arjon has the key).

Resolved: Abandoned bikes will be donated. A30 stated they aren't his. Charlotte to have them picked up.

Resolved: JDR to create spreadsheet that has all homeowners and tenants listed with their contact numbers for emergency purposes. Send to all Board members.

Resolved: JDR to speak with landscapers to inform them not to cut or edge planting on south side alongside the walkway. Let them grow naturally on the walkway.

Resolved: JDR to have a handyman paint elevated sections with white striping.

There being no further business to come before this board the meeting was adjourned at 6:25 pm.

Next scheduled Board meeting will be held on Tuesday, March 17, 2015 at 5:30 pm

Signed /s/ Carter Schroy Date 3/17/2015