

# NORMANDY BY THE SEA

Minutes for Board Meeting  
Held on May 19, 2015 at 5:30 pm  
Location: Pool House  
<http://normandybythesea.org/>

**Board Members Present:** Regina Balch (President), Linda Kewin (Vice-President), Gary Malino (Treasurer), Carter Schroy (Secretary), and Rosemary Estep (Director). J.D. Richardson was represented by Cami Surette, CCAM

**Homeowners present:** Carol Wegener.

The meeting was called to order by Regina Balch at 5:30 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

**M/S/A:** The open session minutes from the April 14, 2015 board meeting were approved.

**ACCEPTED:** March and April 2015 financials.

**M/S/A:** Reserve study draft

**M/S/A:** To pay Rescom \$1,822.10 for invoice #168872 for \$3,300 to repair the stucco and caulk. (Invoices #169893 \$497.32 & #168871 \$980.58 not paid work was not done)

**M/S/A:** JWC to caulk and seal around all belly boards, all wood trim, windows and doors on the North, South and West sides of the B building exterior. Water test to take place after caulking is complete.

**Tabled until fall:** Termite Fumigation.

**Tabled until 7/2015:** Gary to walk the community with contractor to discuss Fence repairs specifications further.

**Tabled until 2015:** Hand Rails.

**M/S/A:** Knitter Contracting Inc. to replace all coping metal on East Building only for \$4,800. (Reserve Expense)

**Tabled until 2015:** Painting (conduits, window sills & doors etc.)

**M/S/A:** Proposed Parking Amendments. They will be adopted on May 25<sup>th</sup>, 2015.

**M/S/A:** Morgan Stanley CD recommendation.

**M/S/A:** FireWatch quote to replace damaged lock assembly for hose cabinet on 3<sup>rd</sup> floor closest to unit #36 in Building B for \$149.47.

**Tabled until 6/2015:** FireWatch quote for replacement of intake door located on 3<sup>rd</sup> floor of building B for \$943.86. (Board needs clarification on what door this is?)

**Tabled until 6/2015:** Solar Tech proposal to heat pool with solar.

**Tabled until 6/2015:** Park West Landscaping bids for mulch and smart irrigation system.

**M/S/A:** Poolmaster quote to replace pool heater for \$2,949.68.

**Resolved:** Elevator door replacements aren't required at this time. Board will hold on to Specialized quotes until replacement is necessary.

**M/S/A:** Charlotte Gumbrell's resignation from the board of directors effective April 22<sup>nd</sup>, 2015.

**M/S/A:** Rosemary Estep appointment to replace Charlotte's seat on the board as director.

**Resolved:** JDR to post minutes on website per Ron Wichner instructions. (JD Richardson is working on installing the capability.)

**Resolved:** Gary to have Knitter look at Clubhouse Roof leak.

**Resolved:** Regina and Linda to inspect Susan's and Molly Allison's unit over the weekend.

**Resolved:** Follow up with Pride Laundry regarding B building middle washer.

**Resolved:** Protech to replace 5 smoke detectors, 2 in building A, 3 in building B. Replacement detectors are in B building storage closet. Also, replace light fixture in B building garage.

**Resolved:** Send Gary 12 months' worth of the electricity and gas bills.

**Resolved:** Send Gary JWC contact information. Update Holly Swanson on leak progress.

There being no further business to come before this board the meeting was adjourned at 6:40 pm.

Next scheduled Board meeting will be held on Tuesday, June 16, 2015 at 5:30 pm

Signed  /s/ Carter Schroy Date  6/16/2015