

# NORMANDY BY THE SEA

Minutes for Board Meeting  
Held on March 15, 2016 at 5:30 pm  
Location: Pool House  
<http://normandybythesea.org/>

**Board Members Present:** Regina Balch (President), Carter Schroy (Secretary), Rosemary Estep (Director), Linda Kewin (Vice-President) and Gary Malino (Treasurer).  
J.D. Richardson was represented by Cami Surette, CCAM.

**Homeowners present:** Charlotte Gumbrell, Molly Allison, Jan Spiller and Rick Ireton.

The meeting was called to order by Regina Balch at 5:32 pm.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

**M/S/A:** February 14, 2016 Open session meeting minutes.

**ACCEPTED:** December 2015 & January and February 2016 unaudited financials.

**M/S/A:** Morgan Stanley laddering recommendations.

**M/S/A:** JWC contract with Attorney recommended revisions and replacement of aluminum windows in quote with the same style composite Anderson windows.

**M/S/A:** Isidro Gonzalez Landscape Maintenance fence replacement bid provided by the adjacent (Northside) apartment community. Board would like to pay more (\$3,500) to have planks facing Normandy side while the apartment community would pay (\$3,000). Board requests to keep the associations deferential less than \$1,000.

**Resolved:** JDR to contact Ron Reynolds regarding the bid from San Diego Fence Company. See if work has begun already?

**Resolved:** Board request we contact the apartment community management company and request the most southern facing buildings LED lighting be reduced or the fixtures be partially covered as the lights are too bright and shine into owners' home at Normandy.

**Resolved:** JDR to obtain wrought iron painting bids for April 2016 board meeting

- Resolved:** JDR to obtain painting bids for (conduits, window sills & doors etc.) for April 2016 board meeting.
- Resolved:** Solar Tech proposal to heat pool with solar tabled until May 2016.
- Resolved:** To discuss lock on Gate at South Front Entry tabled until May 2016.
- Resolved:** B24 owner will obtain quotes to replace slider (which is the owner's expense) and HOA will pay JWC to complete the installation.
- Resolved:** GRW is to contact owners to schedule warranted repairs for window defect in B11 & B21.
- Resolved:** JDR to inform JWC the unit A 25 windows were installed without flashing and could possibly be the source of water leak in A15. JWC to install flashing.
- Resolved:** Have Ron Wichner and/or JWC inspect one window in B30 which is leaking. Owner would like JWC to schedule with the tenants to inspect.
- Resolved:** JDR to obtain feedback from Knitter regarding whether they repaired A-31 2<sup>nd</sup> roof leak?
- Resolved:** Speed Queen Dryer to be installed on Friday.
- Resolved:** JDR to schedule Boiler sediment cleaning. 2 boilers in B building, only 1 boiler in A building, as one boiler is new in A building.
- Resolved:** JDR to obtain pool vendor bids.
- Resolved:** JDR to provide notice to San Carlos Cleaning and obtain bids including previous company (NN Jaeschke).
- Resolved:** JDR to send board template of another community's construction guidelines.
- Resolved:** JDR to follow up with Omni signs to see when the new signs will be completed and installed.
- Resolved:** JDR to obtain bids to replace broken tiles in spa.
- Resolved:** JDR to transfer expenses from Aloha & Knitter to reserves and pay back operating.
- Resolved:** Board member dropped their keys in B building elevator shaft, check with Specialized to see if they can retrieve them or not?

**Resolved:** JDR to follow up with Doorworx to see when part will be in and garage gate in B building will be repaired.

**Resolved:** JDR to mail letter to owners reminding them to check their refrigerator's ice maker line periodically to confirm there's not a leak. Send picture of B21 ceiling with letter to emphasize what can happen if the leak goes unnoticed. This expense is the owners.

There being no further business to come before this board the meeting was adjourned at 6:35 pm.

Next scheduled meeting will be held Tuesday, April 19, 2016 at 5:30 pm.

Signed Carla B Schroy Date 04/19/16