

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on March 21, 2017 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Carter Schroy (Secretary), Rosemary Calvi (Director), Rosemary Estep (Vice-President) and Linda Kewin (Treasurer).
J.D. Richardson was represented by Cami Surette, CCAM.

Homeowners present: None.

Regina Balch called the meeting to order at 5:30 pm.

LANDSCAPE REPORT:

M/S/A: Landscaping Extra items provided on Treebeard March walk through notes.

ARCHITECTURAL COMMITTEE REPORT: Nothing to report.

MAINTENANCE CALENDAR:

- Shop for pool table with umbrella and chairs. (Costco)
- Follow up with WICR to reimburse Carter \$200.
- Modern Washer/Dryer quotes that take cards.
- Protec to look at exterior (north/south) entry doors which are sticking.
- Apex to look into first dryer in A building that has a belt that's slipping.
- Have Jody the Handyman clean the dryer vents in A&B building laundry rooms.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

CONSENT CALENDAR:

M/S/A: February 21, 2017 open session meeting minutes.

ACCEPTED: February 28, 2017 unaudited financials.

UNFINISHED BUSINESS:

B24-B34 WATER TESTING.

Knitter to provide a roof water leak test on March 22, 2017.

B31-B32 DECK REPAIRS.

Pending Waiting for additional quotes.

FENCE REPAIRS.

Board would like additional bids to only include replacement of bad board on Northside fence. (Not a complete replacement of all board on the Northside)

BRIGHT LIGHTS FROM ADJACENT APARTMENTS (NORTHSIDE)

Rosemary Estep offered to follow up the apartment manager. JDR to send contact information to Rosemary.

PAINTING CONDUITS, WINDOW SILLS & DOORS.

Pending work to take place in 2017.

RESTATEMENT OF CC&R'S AND BYLAWS.

Board to review and make necessary comments and/or changes for the attorney.

GARAGE GATE QUOTE.

M/S/A: DoorWorkx estimate #2970 for A building garage gate repairs for \$1,854.32.

GARAGE GATE QUARTERLY MAINTENANCE.

M/S/A: DoorWorkx estimate #2972 to provide PM quarterly on both buildings garage gates for \$265 per service.

NEW BUSINESS:

WROUGHT IRON GATE LOCK INSTALLED.

JDR to obtain quotes to install a lock only.

A BUILDING ROOFING QUOTES.

JDR to obtain quotes for A building.

ASAP PLUMBING QUOTE TO REPLACE (DAMAGED) STORM DRAINS

M/S/A: ASAP PLUMBING quote for \$2,350.

With no business to discuss in Executive Session, the board adjourned the meeting at 6:05 pm.

Next scheduled meeting is Tuesday, April 18, 2017 at 5:30 pm at the Pool house.

Signed Carte B Schuy Date 4/18/17