

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on April 19, 2016 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Carter Schroy (Secretary), Rosemary Estep (Director), Linda Kewin (Vice-President) and Gary Malino (Treasurer).
J.D. Richardson was represented by Cami Surette, CCAM.

Homeowners present: Pete & Rosemary Calvi and Perla Wichner.

The meeting was called to order by Regina Balch at 5:32 pm.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

M/S/A: March 15, 2016 Open session meeting minutes.

ACCEPTED: March 31, 2016 unaudited financials.
*Gary confirmed all reserve money at Morgan Stanley was moved from Puerto Rico accounts.

M/S/A: JWC contract to replace windows and sliding doors in units B15, B25, B35 with composite Anderson windows and sliding glass doors. (Owners will pay for windows & sliders dividing the total of \$19,515.60 by three.) HOA is responsible for the scope of work totaling \$33,165.00.

Resolved: JDR to provide contact information for property manager of the adjacent property to Gary. Gary will try to contact, as management has had no success with communication.

Resolved: JDR to obtain wrought iron painting bids for May 2016 board meeting

Resolved: JDR to obtain painting bids for (conduits, window sills & doors etc.) for May 2016 board meeting.

Resolved: Solar Tech proposal to heat pool with solar tabled.

Resolved: To discuss lock on Gate at South Front Entry tabled.

Resolved: JDR to have JWC only replace B30's window and do the accompanying repairs.

- Resolved:** JDR to have JWC quote the repairs for B30 balcony deck. (Homeowner needs to be informed to remove the charcoal grill immediately and to inform them all cost of repairs to balcony deck coat caused by charcoal grill will be their expense.)
- Resolved:** JDR to obtain clarification on JWC proposal for B24 & B34. Board wants to know why B34 deck needs to be re-done?
- Resolved:** JDR to have AssociaOnCall revise their proposal for cleaning services for 2 people 1 day a week. (Scope of work and Price need to change)
- Resolved:** JDR to obtain additional pool service provider proposals for May meeting. (Broken tiles in spa to be repaired by new provider.)
- M/S/A:** FireWatch quote for Test & Inspection of Class 2 Wet Standpipe System for 5 year Certification for \$485.
- M/S/A:** FireWatch quote for Test & Inspection of Automatic Fire Sprinklers System for 5 year Certification for \$785.
- M/S/A:** FireWatch Annual Service & Inspection of Rubbish/Trash Chute Fire Doors for \$370.
- Resolved:** JDR to find out when the dryer (new) will be complete. Hole needs to be made for lock and additional copy of needs to be received.
- Resolved:** JDR to send a letter to B16 for decorative lights placed on balcony. Exterior decorative lights are not allowed.
- Resolved:** JDR to revise Remodeling Policy for Owners and Contractors template to coincide with Normandy's specifications regarding construction.
- Resolved:** JDR to obtain reserve study bids for May's meeting.
- Resolved:** JDR to obtain additional insurance quote from CIG provider. Perla W. to provide contact information.
- Resolved:** JDR to have Jody Handyperson to clean out dryer vents.
- Resolved:** JDR to file another LED light complaint with the City of Del Mar.

There being no further business to come before this board the meeting was adjourned at 6:30 pm.

Next scheduled meeting will be held Tuesday, May 17, 2016 at 5:30 pm.

Carte B Schroy, secretary 05/24/16