

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on June 21, 2016 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Carter Schroy (Secretary), Rosemary Estep (Director), Linda Kewin (Vice-President) and Gary Malino (Treasurer).
J.D. Richardson was represented by Cami Surette, CCAM.

Homeowners present: Rosemary Calvi.

Regina Balch called the meeting to order at 5:30 pm.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

M/S/A: May 24, 2016 open session meeting minutes.

ACCEPTED: April 30th and May 31st, 2016 unaudited financials.

Resolved: JWC has scheduled to begin the window replacement and repairs project on July 5th, 2016. (JWC to contact Owners)

Tabled 7/16: Still working on contacting a Window Company out to replace B30's broken window. (Need clarification on responsibility)

Tabled 7/16: JWC to quote B24-B34 deck leak repair separately for July's board meeting.

Resolved: Rosemary Estep's windows need to be caulked.

Resolved: Following up with B24 to confirm whose providing & installing their slider door.

Resolved: Fence Repair tabled. JDR to contact apartment manager next door.

M/S/A: Pacific Western proposal to paint the common area wrought iron fencing, gates and pool fencing and balcony wrought iron for \$10,038.87. (Work to be completed in fall/late September).

Resolved: Follow up with wrought iron fence companies who came out to bid to replace the wrought iron entry fence door located on the south side walkway.

- Resolved:** JDR to obtain an additional painting bid for (conduits, window sills & doors etc.) for July 2016 board meeting.
- Resolved:** Bright lights from adjacent community tabled. JDR to contact apartment manager.
- M/S/A:** Josh Nelson pool services to begin August 1st, 2016. (Josh agreed to service pool Monday/Tuesdays and Friday's.)
- Resolved:** Solar Tech proposal to heat pool with solar tabled.
- Resolved:** Contact Allen regarding keys for new dryer.
- Resolved:** JDR to obtain an additional bid to repair existing automatic fire sprinkler system to compare with FireWatch's bid.
- Resolved:** New dryer coin box lock hole needs to be enlarged for lock.
- Resolved:** Remove bollards that have fallen. Bollards do not need to be replaced at this time.
- Resolved:** JDR to contact homeowner who borrowed chairs from the pool house for a private event and confirm when he will return them.
- Resolved:** JDR to send out garage storage letter to all owners and residents.
- Resolved:** JDR to send Regina 12 copies of the condensed rules & regulations form.
- Resolved:** JDR to obtain quotes for a vinyl fence at southern side of the bluff (similar to one on the northside)
- Resolved:** JDR to obtain masonry quotes for southeast planted adjacent to the A building exterior stairwell entry door. Broken bricks need to be replaced and cracks need to be filled.
- Resolved:** Check for spigot on the southside of B building in order to water plants and will need an additional hose is there's one.

There being no further business to come before this board the meeting was adjourned at 6:40 pm.

Next scheduled meeting will be held Tuesday, July 19, 2016 at 5:30 pm.

Carty B Schry 7/19/16