

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on July 19, 2016 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Carter Schroy (Secretary), Linda Kewin (Vice-President) and Gary Malino (Treasurer). Rosemary Estep (Director) was absent. J.D. Richardson was represented by Cami Surette, CCAM.

Homeowners present: Perla Wichner.

Regina Balch called the meeting to order at 5:29 pm.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

M/S/A: June 21, 2016 open session meeting minutes.

ACCEPTED: June 30, 2016 unaudited financials.

WINDOW REPLACEMENT UPDATE.

Installing paper and lath, and trying to have City inspection. After inspection JWC will start the stucco put-back, drywall, paint and interior repairs. Stratton has been scheduled to start next week on the deck repairs.

SINGLE WINDOW REPAIR/REPLACEMENT.

Window Company is scheduling with tenant in B30 to inspect the broken window.

*Deck repairs need to be scheduled with JWC and tenant.

B24/B34 DECK LEAK REPAIRS.

JDR to obtain additional quotes.

PERIMETER FENCING REPAIRS/REPLACEMENT.

JDR to continue to contact apartment to schedule fence replacement and use their contractor to replace the Northern fence and have their contractor provide a quote for the Southside fencing.

BRIGHT LIGHTS FROM APARTMENTS.

JDR to also speak to the apartments regarding their new lighting that is very bright. The Board would like to offer to purchase new fixtures for the exterior

lighting that shines brightly in Normandy owners units. There should be around 5-6 lights that shine brightly into owners units.

PAINTING CONDUITS, WINDOW SILLS & DOORS.

Tabled until current projects are completed.

REPLACEMENT OF WROUGHT IRON FENCE WITH LOCK AT SOUTH ENTRANCE.

JDR to check with Fire Department to ensure it's ok to put a lock on this gate.

SOLAR HEATING FOR POOL.

JDR to send Gary 2 years' worth of SDG&E bills so he can analyze the expense against the purchase.

2017 DRAFT BUDGET.

Draft budget was provided to Gary Malino. He is to review it and make necessary changes.

FIRE SAFETY QUOTES.

Work to be completed by current provider FireWatch. JDR to will ask FireWatch about reported code violations from Simplex Grinnel.

ROOF HATCH TUBES.

JDR to follow up to see if this has been completed by Protec.

MASONRY QUOTES.

M/S/A: Tru-Block Masonry to remove 5 12" long brown brick and replace with bricks and mortar to match as close as possible for \$350.

RESERVE STUDY DRAFT.

Gary would like to increase annual amount for windows to \$4,000.

ANNUAL MEETING/ELECTION.

M/S/A: JDR to hold the position of Inspectors of Elections (IOE).

LANDSCAPE REPLACEMENT FIXTURES.

JDR to check with Ron Wichner to see if would be willing to order a supply of landscape light fixtures to have on hand for future repairs.

ADDITIONAL PAINT FOR UNIT DOORS.

JDR to check with Ron Wichner to see if he can obtain additional touch up cans of paint for the A building.

LANDSCAPE HOSE.

Treebeard to purchase hose holder for hose located at the pool. Also, have them look into the dying grass on the bluff and the slope area between the A building and the pool.

DRAIN PIPE.

JDR to have company who re-routed the drain pipe on the exterior of the building to ensure it's placed back correctly as JWC had removed it while installing the windows.

There being no further business to come before this board the meeting was adjourned at 6:30 pm.

Next scheduled meeting will be held Tuesday, August 16, 2016 at 5:30 pm.

Signed Carl B. Schrey Date 8/16/16