

# NORMANDY BY THE SEA

Minutes for Board Meeting  
Held on August 18, 2015 at 5:30 pm  
Location: Pool House  
<http://normandybythesea.org/>

**Board Members Present:** Regina Balch (President), Linda Kewin (Vice-President), Carter Schroy (Secretary) and Rosemary Estep (Director). Gary Malino (Treasurer) was absent. J.D. Richardson was represented by Cami Surette, CCAM.

**Homeowners present:** None.

The meeting was called to order by Regina Balch at 5:30 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

**M/S/A:** The open session minutes from the July 21, 2015 board meeting were approved.

**Tabled:** July financials.

**Resolved:** JWC to conduct water testing September 17 & 18 on the B Building north corner stack.

**Resolved:** Payne Pest Management to begin termite fumigation on both buildings on September 28, 29 and until noon on the 30<sup>th</sup>. Homeowners may return to their homes after noon on the 30<sup>th</sup> of September. Payne Pest to hold a few preparation meetings for the homeowners and will attend the annual meeting.

**M/S/A:** Ted Nulty Security Services to provide 2 guards to watch the buildings around the clock during the fumigation process beginning September 28, 29 and until noon on the 30<sup>th</sup>.

**Tabled until 9/2015:** Gary to speak with bidders to discuss Fence repairs specifications further.

**Tabled until 1/2016:** Painting (conduits, window sills & doors etc.)

**M/S/A:** Treebeard Landscape Services proposal for \$1,200 to begin September 1<sup>st</sup>, 2015.

**Tabled until 1/2016:** Solar Tech proposal to heat pool with solar.

**Resolved:** ASAP Plumbing to label isolation valves at unit (s) each time they are called out for repairs or leaks at the community.

**Resolved:** Tree trimming to take place September 8<sup>th</sup> & 9<sup>th</sup>. (Check with Atlas to see where and what time they will begin the trimming (inform Rosemary Estep).

**Resolved:** JDR to obtain landscaping bids, Park West Landscaping gave the Association a 45 day notice of termination due to location & costs. (Have bidders look at Linda's tree A-11 and provide their opinion on what needs to be done about the black soot all over tree and her patio).

**Resolved:** Signature Cards to be done at annual meeting. Paperwork given to Regina.

**Resolved:** Have electrician repair light on building B exterior stairwell entry.

**Resolved:** Inform specialized elevator in B building is buzzing and jumps.

**Resolved:** Send Board homeowner list and vendor list.

There being no further business to come before this board the meeting was adjourned at 6:25pm.

Next scheduled meeting will be the Annual Members Meeting held on Saturday, September 19, 2015 at 10:00 am.

Signed     /s/ Carter Schroy     Date     9/19/2015