

# **NORMANDY BY THE SEA**

Minutes for Board Meeting  
Held on July 21, 2015 at 5:30 pm  
Location: Pool House  
<http://normandybythesea.org/>

**Board Members Present:** Regina Balch (President), Linda Kewin (Vice-President), Carter Schroy (Secretary), Gary Malino (Treasurer) and Rosemary Estep (Director). J.D. Richardson was represented by Cami Surette, CCAM

**Homeowners present:** None.

The meeting was called to order by Regina Balch at 5:30 pm.

Unless otherwise indicated the following were **Motioned**, **Seconded** and **Approved** unanimously.

**M/S/A:** The open session minutes from the June 16, 2015 board meeting were approved.

**ACCEPTED:** May & June financials.

**Tabled until 8/2015:** JWC report on water testing of the B Building 3 corner units.

**M/S/A:** Payne Pest Management proposal for termite fumigation services for \$34,860.00. Fumigation to take place at the end of September or beginning of October. (Invite Payne to Annual Meeting)

**Tabled until 8/2015:** Gary to speak with bidders to discuss Fence repairs specifications further.

**Tabled until 2016:** Painting (conduits, window sills & doors etc.)

**M/S/A:** 2015-2016 Proposed Draft Budget.

**Tabled until 10/2015:** Board wants to wait until fumigation is completed before landscaping is mulched.

**Tabled until 1/2016:** Solar Tech proposal to heat pool with solar.

**M/S/A:** Knitter Contracting Inc. proposal to re-roof pool house for \$3,800. (Reserve Expense) Confirm it covers both low spots on the roof.

**Resolved:** Obtain clarification from Patrick at ASAP regarding if all units kitchen stacks are included in the isolation valve shut off.

**Resolved:** JDR to provide Gary with 2 years' worth of SDG&E bills.

**Resolved:** JDR to obtain landscaping bids, Park West Landscaping gave the Association a 45 day notice of termination due to location & costs. (Have bidders look at Linda's tree A-11 and provide their opinion on what needs to be done about the black soot all over tree and her patio).

**Resolved:** A Building hallway repairs need to be completed. (Padding, baseboard & painting) Paint can be found under B building stairwell.

**Resolved:** JDR to follow up with NN Jaeschke regarding their cleaning services. They may be skipping floors.

**Resolved:** Linda Kewin to purchase a replacement chair for the broken one at the bluff pergola area.

**Resolved:** Check to see if the gutter spout is bowing on south side of the B building.

**Resolved:** Need to put Linda and Rosemary on the signature account to sign checks.

**Resolved:** Have Jody (handy person) look at Stalling side patio sliding door leak

**Resolved:** Tree trimming to take place first week in September after Labor Day.

**Resolved:** Obtain quotes for security services for fumigation.

**Resolved:** Add proof of insurance on owner occupant form.

There being no further business to come before this board the meeting was adjourned at 6:25pm.

Next scheduled Board meeting will be held on Tuesday, August 18, 2015 at 5:30 pm

Signed Carl P. Seay Date 8/18/15