

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on July 18, 2017 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Carter Schroy (Secretary), Rosemary Calvi (Director), and Rosemary Estep (Vice-President). Linda Kewin (Treasurer) was available via telecom.

J.D. Richardson was represented by Cami Surette, CCAM.

Homeowners present: Ron & Perla Wichner and Geoffrey Braswell and Tim Flanagan HOA attorney.

Regina Balch called the meeting to order at 5:30 pm.

LANDSCAPE REPORT:

Nothing to report.

ARCHITECTURAL COMMITTEE REPORT:

M/S/A: B30 architectural application for installation tile on floors throughout unit and installation of sound proofing "Genie Mat" rubber underlayment.

MAINTENANCE CALENDAR:

- Pool table, umbrella and chairs from Lowes. (Tabled)
- Modern Washer/Dryer quotes that take cards. (check with the apartments next door)
- Josh Nelson Pools has instructed JDR/Board to have a pool contractor look at the spa and believes it's a deeper issue than just replacing the tiles.
- Josh to obtain a bubble wrap lid for spa.
- Carter to replace clock in pool room and provide receipt for reimbursement.
- A12 Windows leaking water test needs to be put on hold until the racing season is over.
- Mann vs Pest needs to take the bait boxes placed on the storage cabinets down and put them back in all four corners of the B building garage.
- Roof Top entry doors are very hard to open and need to have someone come out repair them so that are easier to open. (not protect)
- Unit with w/d hook ups need to put back the unit to the original condition and drywall over the hook up. (JDR to write H/O letter)
- Board to have both fences quoted for only repairs and necessary wood slat replacement. (Protec to quote)
- Water Test to be completed for units A15, A25 & A35.

Unless otherwise indicated the following were **Motioned, Seconded and Approved unanimously.**

CONSENT CALENDAR:

M/S/A: June 20, 2017 open session meeting minutes.

ACCEPTED: June 30, 2017 unaudited financials.

MORGAN STANLEY investment maturity schedule and laddering of the portfolio.

M/S/A: To leave the current money liquid in the Reserve account.

UNFINISHED BUSINESS:

B34 SLIDER/WINDOW INSTALLATION.

Slider/windows has been installed and Renewal by Anderson has been paid from the Reserves.

B31-B32 DECK REPAIRS.

M/S/A: PrimeCo's bid for the three balcony repairs B31 (2) & B32 (1) for a total of \$15,483. (To be paid from the Reserves)

B32 SLIDER REPLACEMENT.

M/S/A: Renewal by Anderson slider for \$7,803. (Reserves Expense)

FENCE REPAIRS.

Tabled Board would like a bid from Protec to only conduct any repairs or wood slats replacement on fencing on both side of the communities. (Reserve Expense)

PAINTING CONDUITS, WINDOW SILLS & GARAGE DOORS.

Tabled Work to take place in 2018.

RESTATEMENT OF CC&R'S AND BYLAWS.

Update Board met on June 30 at 6:00 pm and discussed changes. Attorney attend the meeting and board discussed changes with HOA attorney. Tim will prepare a final draft for the Board to review and discuss next steps.

A BUILDING RE-ROOF QUOTES.

Tabled Waiting for McDonnell company quote for the entire A Building roof and a quote from Knitter as well.

A15, A25, A35 WINDOW REPLACEMENT.

Tabled Board agreed to have a water test completed on the three windows before moving forward with the replacement.

POOL TABLE, UMBRELLA & CHAIRS.

Tabled Board to discuss further.

MODERN WASHER/DRYER REPLACEMENT.

Tabled To continue a search for a company to quote w/d equipment.

