

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on August 15, 2017 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Carter Schroy (Secretary), Rosemary Calvi (Director), Rosemary Estep (Vice-President) and Linda Kewin (Treasurer). JD Richardson was represented by Cami Surette, CCAM.

Homeowners present: Ron Wichner, Pat Sommerville and Pete Calvi.

Regina Balch called the meeting to order at 5:30 pm.

LANDSCAPE REPORT:

Landscape walkthrough.

MAINTENANCE CALENDAR:

- Pool table, umbrella and chairs from Lowes. (Linda is researching)
- Modern Washer/Dryer quotes that take cards. (check with the apartments next door)
- Josh Nelson Pools has instructed JDR/Board to have a pool contractor look at the spa and believes it's a deeper issue than just replacing the tiles. (Aquaspec's or PoolSurface 2000)
- A12 Windows leaking water test needs to be put on hold until the racing season is over.
- Roof Top entry doors are very hard to open and need to have someone come out repair them so that are easier to open. (not protect)
- Board to have both fences quoted for only repairs and necessary wood slat replacement. (Protec to quote)
- B11 patio hole needs to be repaired/patched so critters do not come through.
- Put replacing A building 1st floor carpet on September's agenda for discussion.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

CONSENT CALENDAR:

M/S/A: July 18, 2017 open session meeting minutes.

ACCEPTED: July 31, 2017 unaudited financials.

UNFINISHED BUSINESS:38

B31-B32 DECK REPAIRS.

M/S/A: Ron Wichner has the authority from the Board to sign off on the project.

FENCE REPAIRS.

Tabled Board would a bid from Protec to only conduct any repairs or wood slats replacement on fencing on both side of the communities. (Reserve Expense)
Need additional bids.

PAINTING CONDUITS, WINDOW SILLS & GARAGE DOORS.

Tabled Work to take place in 2018.

A BUILDING RE-ROOF QUOTES.

M/S/A: McDonnell Roofing, Inc to re-roof A Building only for \$71,500. (Reserve Expense).
20 year warranty on NDL materials (Duro-Last 50 Mil White PVC Membrane) and labor. (Work to be scheduled before window installment at A15, 25, 35)

A15, A25, A35 WINDOW REPLACEMENT.

M/S/A: JWC window replacement quote and scope of work for \$35,970.34. (Reserve Expense) Windows will need to be ordered with a 3 to 4 week lag time so the installation will take place after the A building re-roofing.

POOL TABLE, UMBRELLA & CHAIRS.

Tabled Board to discuss further.

MODERN WASHER/DRYER REPLACEMENT.

Tabled To continue a search for a company to quote w/d equipment.

BUILDING A GARAGE GATE REPLACEMENT.

Pending Company is picking up part on Thursday and installing on Friday.

A12 LEAK.

Pending Protec to schedule with unit owner but project has been placed on hold due to H/O rents her unit during racing season.

NEW BUSINESS:

2017-2018 DRAFT BUDGET.

M/S/A: Draft budget with no increase in assessments. (Ron W. to review budget before finalizing and sending out.)

ANNUAL MEETING.

M/S/A: Annual Meeting/Election will take place on Saturday, September 16, 2017 at 10:00 am.

TREE TRIMMING.

M/S/A: Atlas tree trimming to complete the tree trimming in September. (JDR to schedule date with Atlas)

The board adjourned the meeting at 6:10 pm.

Next scheduled meeting is Tuesday, September 19, 2017 at 5:30 pm at the Pool house.

Signed Carlton B Schry Date 9/15/18