

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on October 17, 2017 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Rosemary Estep (President), Carter Schroy (Secretary), Rosemary Calvi (Director), Regina Balch (Treasurer) and Linda Kewin (Vice President). JD Richardson was represented by Niki Moore, Community Manager.

Homeowners present: None.

Rosemary Estep called the meeting to order at 5:30 pm.

LANDSCAPE REPORT:

Landscape walkthrough – 1st Thursday of every Month at 10:00 am. JDR to confirm with Alvaro of Treebeard Landscape.

MAINTENANCE CALENDAR:

- Pool Permit has been renewed.
- Pool Inspection Report Violations for both Pool & Spa Inoperable flow meters. JDR to coordinate with Pool contractor to have repairs completed and Violations signed off on.
- Elevator Permit expired 2016.

Unless otherwise indicated the following were Motioned, Seconded and Approved unanimously.

CONSENT CALENDAR:

M/S/A: September 19, 2017 open session meeting minutes.

ACCEPTED: September 30, 2017 unaudited financials.

UNFINISHED BUSINESS:

BUILDING A REROOFING PROJECT UPDATE

McDonnell Roofing Schedule for reroofing of Building A to be scheduled for the first week in November. Window replacement.

A15, A25, A35 Window Replacement with Jon Wayne Construction to be scheduled following reroofing per their approved contract.

RESTATEMENT OF GOVERNING DOCUMENTS

Restatement has been completed by Timothy Flanagan, Attorney at Law. Following review by the Board, he will be invited to the Board meeting to discuss the Restatement documents.

Updated Rules and Regulations to be reviewed and approved for circulation by the Board of Directors. Also to be discussed with Attorney following Board review.

NEW BUSINESS

A12 Water Damage claim # 300949597 has been settled with Farmers Insurance and will be paid following completion of work. Need to research and confirm payment of deductible to HOA.

Morgan Stanley Recommendations to invest in laddering CD's was considered by the Board with no action taken.

The board adjourned the meeting at 6:30 pm.

Next scheduled meeting is Tuesday, November 21, 2017 at 5:30 pm at the Pool house.

Signed Carl D Schrey Date 5/15/18