

NORMANDY BY THE SEA COMMUNITY ASSOCIATION
**ORGANIZATIONAL AND
REGULAR MEETING OF THE
BOARD OF DIRECTORS
September 22, 2002**

BOARD MEMBERS PRESENT:

Stephanie Akerstrom, Steve Balch, Arjon D'Angelo, Charlotte Gumbrell and Ron Wichner.

ALSO PRESENT: Lenny Kanarvogel, S.H.E. Manages Properties

CALL TO ORDER:

The meeting was called to order at 4:35 P.M.

RESOLUTION OF THE BOARD: The Board voted on a resolution to establish several advisory committees to assist the Board in managing the affairs of the Association and encourages owners to participate. The resolution is hereby made a formal part of these minutes.

ELECTION OF OFFICERS: The Board elected the following Directors as its officers:

President	Ron Wichner
Vice-President	Steven Balch
Secretary	Stephanie Akerstrom
Treasurer	Charlotte Gumbrell
(Director at Large	Arjon D'Angelo)

MINUTES: The Board approved the August 26, 2002 Board minutes with corrections. These minutes will be mailed to the absent members along with their common area keys.

FINANCIAL REPORT: The Board approved the August 31, 2002 financials as presented.

OLD BUSINESS:

CC&Rs Revision Update: The Board deferred further discussion on the revisions to the CC&Rs pending the formation of the CC&Rs/By-Laws/Insurance Review Committee and their suggestions to the Board.

Washing Machine Update – The Board is waiting for a plumber's bid for adding the additional plumbing required for each new washer.

Termite Tenting Update - Two units have reported active infestation of termites. The Board approved a spot treatment for unit A-30 and A-12. Upon completion of this treatment, the Board requested that S.H.E. obtain bids from Harbor Pest Control and several other vendors for tenting NBS.

Balcony Project Update – Ron Wichner reported that in his discussions with another licensed engineer to provide us with a second opinion, the engineer strongly advised him that it would be wasting the Association's money to get a second opinion, since the architect's engineer was a licensed professional engineer. The Board accepted this "opinion" and requested that the architect and his engineer be awarded the additional \$1200 funds to supply a set of specifications that can be used to obtain proposals from various vendors. They, however, would need to clarify that the award included inspection of all balconies in his study and further included the different types of balconies at NBS. Wichner agreed to follow up.

Landscaping Committee Report: Deferred to the next regular Board meeting

Management Contract: The Board stated that the S.H.E. management contract would be signed within the next 10 days.

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ADJOURNMENT:

There being no further business; the meeting was adjourned at 5:28 P.M.

SUBMITTED FOR APPROVAL by S.H.E. Manages Properties:

APPROVED: /s/ Stephanie Akerstrom
Secretary or Board Member