

***Normandy by the Sea Community Association
Minutes of the Regular Session Meeting
Board of Directors
April 14, 2004***

A Regular Session Meeting of the Board of Directors of Normandy by the Sea Community Association was called to order by Michael Kewin at 6:06 p.m. on Wednesday, April 14, 2004 in the clubhouse at 424 Stratford Court in Del Mar, California.

A quorum was established as the following Directors were in attendance:

*Directors present: Michael Kewin
Peter Calvi
Dr. Maurice Miller
Susan Farish
Ron Wichner*

*Also present: Wade Andre, N. N Jaeschke, Inc.
Interested Homeowners:
Michele Ozzimo
Linda Kewin
Ree Miller
Annika Risher*

OPEN TIME FOR HOMEOWNERS

Architectural Submittal: *The owner of unit A26 submitted an architectural request for changes to be made within the unit. The Board took this request under advisement and advised that this matter would be brought up at the next meeting of the Board.*

MINUTES

Following review a motion was made, seconded and carried to approve the Minutes of the Regular Session Board of Directors Meeting held on March 10, 2004.

FINANCIAL

Dr. Miller reviewed the financial reports with the Board for the period ending March 31, 2004. Comments were also made regarding budgeted items by Ron Wichner. A motion was then made, seconded and carried to accept the financials for placement on file for audit. Mr. Wichner advised the Board he would contact the accounting department with questions regarding the financial as well as the recently completed audit.

MANAGEMENT REPORT

Management submitted a written report, a copy of which is on file.

COMMITTEES

Landscape: *No report was given at this time.*

Architectural: *No report was given at this time.*

OLD BUSINESS

Audit: Management submitted a copy of the recently completed audit for the Association to the Board for review. A motion was made, seconded and carried, to approve the audit to be mailed to all homeowners of record.

NEW BUSINESS

Reserve Study Update: Management presented bids for the completion of a reserve study update for the Association. Following discussion, a motion was made, seconded and carried, to approve the bid submitted by Sonnenberg and Company in an amount of \$350.00.

Lighting Bids: Bids were presented for the replacement of the low voltage lighting along the walkways of the Association to the Board for review. Following much discussion, this matter was given to the Architectural Committee to review and make recommendations to the Board at the next meeting.

Painting: A motion was made, seconded and carried, to table the previously approved painting bid for the wrought iron in the Association until Management could complete further research on the matter.

Drain Cleaning Bids: Management submitted bids for cleaning out the waste drains for the Association. Following review, a motion was made, seconded and carried, to approve the bid submitted by ARS Residential Services in an amount not to exceed \$3,500.00.

Backflow Testing: Management presented a notice from the City of Del Mar requiring the Association to conduct its annual backflow testing. Management also presented recommended Vendors as submitted by the City. A motion was made, seconded and carried, to approve California Backflow to conduct this test in an amount not to exceed \$300.00.

Committee Appointment: At this time, the Board appointed member Mike Kewin as liaison to the Architectural Committee with full voting privileges.

Insurance: Management presented bids for insurance coverage for the Association. A motion was made, seconded and carried, to table this matter until a special meeting could be held regarding this matter.

NEXT BOARD MEETING

The next meeting of the Board will be a special meeting to review insurance bids to be held on Tuesday, April 27, 2004, at 6:00p.m. in the clubhouse on site in Del Mar, California. The next Regular Session Board Meeting is scheduled for Wednesday, May 12, 2004 at 6:00p.m. at the clubhouse at 424 Stratford Court, Del Mar, California.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:49p.m.

Approved: _____ /s/ Susan Farish _____ Date: _____ 5/12/2004 _____
Secretary