

**Normandy by the Sea Community Association**  
**Minutes of the Regular Session Meeting**  
**Board of Directors**  
**August 11, 2004**

A Regular Session Meeting of the Board of Directors of Normandy by the Sea Community Association was called to order by Michael Kewin at 6:10p.m. on Wednesday, August 11, 2004 in the clubhouse at 424 Stratford Court in Del Mar, California.

A quorum was established as the following Directors were in attendance:

Directors present:     Michael Kewin  
                              Peter Calvi  
                              Dr. Maurice Miller  
                              Ron Wichner  
                              Susan Farish

Also present:            Wade Andre, N. N. Jaeschke, Inc.  
                              Michelle Ruiz, N.N. Jaeschke, Inc.  
                              Interested Homeowner: Michael McCafferty

**OPEN TIME FOR HOMEOWNERS**

Discussion was held regarding ways of informing the residents of the Association's Rules and Regulations.

**MINUTES**

Following review a motion was made, seconded and carried, to approve the Minutes of the Regular Session Board of Directors Meeting held on July 14, 2004.

**FINANCIAL**

The Board reviewed the financial reports with the Board for the period ending July 30, 2004. A motion was made, seconded and carried, to accept the financial report as submitted to be placed on file for audit. A motion was also made, seconded and carried, to accept the delinquency report as submitted.

**Audit:** Management presented bids for the completion of the association's audit for the 2004 fiscal year. Upon a motion made, seconded and carried, the Board approved the bid submitted by Sonnenberg and Company in the amount of \$775.00.

**Budget:** The Board reviewed a proposed budget as submitted by Management as well as the Finance Committee. After careful consideration, a motion was made, seconded and carried, to approve the budget to be adopted and mailed to all members of record. The Board thanked the Committee for all of their hard work on the budget.

**MANAGEMENT REPORT**

Management submitted a written report, a copy of which is on file.

**COMMITTEES**

**Landscape:** No report was given at this time.

**Architectural:** Ron Wichner was appointed to serve on this Committee at this time.

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**Maintenance:** No report was given at this time.

**CC&R's:** No report was given at this time.

**NEW BUSINESS**

**Maintenance Contracts:** Management presented proposals for monthly maintenance contracts for the Association. Following discussion, this matter was tabled until further information could be obtained.

**Lighting Bids:** Management presented bids for the replacement of common area lighting. This matter was tabled until additional information could be sought.

**Earthquake Insurance:** Management presented bids for the Association's Earthquake Insurance policy which expires on August 29, 2004. Following discussion, a motion was made, seconded and carried, to accept the bid submitted by XL Specialty Insurance Company in the amount of \$7,042.00.

**Unit B11 Restoration:** Management presented a bid from Briek Construction, Inc. for the restoration of the moisture damage in the unit. A motion was made, seconded and carried, rescinding the previous motion to have B&Z Builders do the work, and accept the current bid in an amount not to exceed \$10,000.00.

**NEXT BOARD MEETING**

The next meeting of the Board will be a Regular Session Board Meeting scheduled for Wednesday, September 8, 2004 at 6:00p.m. at the clubhouse at 424 Stratford Court, Del Mar, California.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:31p.m.

Approved: \_\_\_\_\_ /s/ Susan Farish \_\_\_\_\_ Date: \_\_\_\_\_ 9/8/04 \_\_\_\_\_  
Secretary