

**Normandy by the Sea Community Association**  
**Minutes of the Regular Session Meeting**  
**Board of Directors**  
**December 8, 2004**

A Regular Session Meeting of the Board of Directors of Normandy by the Sea Community Association was called to order by Michael Kewin at 6:06p.m. on Wednesday, December 8, 2004 in the clubhouse at 424 Stratford Court in Del Mar, California.

A quorum was established as the following Directors were in attendance:

Directors present: Michael Kewin  
Peter Calvi  
Dr. Maurice Miller  
Ron Wichner

Directors absent: Annika Risher

Also present: Wade Andre, N. N. Jaeschke, Inc.  
Perla Wichner  
Nadine Eisen

**OPEN TIME FOR HOMEOWNERS**

No matters were brought before the Board at this time.

**MINUTES**

Following review a motion was made, seconded and carried, to approve the Minutes of the Regular Board of Directors Meeting held on November 10, 2004, as corrected.

**FINANCIAL**

Management advised the Board that the November financials would have to be tabled until the next meeting, and they would be e-mailed to the Board for review within the next few days.

**MANAGEMENT REPORT**

Management submitted a written report, a copy of which is on file.

**COMMITTEES**

**Landscape:** No report.

**Architectural:** Nadine Eisen reported on the Committee meeting held on December 3, 2004. Items discussed were standardizing the manufacturer and installer for solar tube installations, the missing art work in the "B" building, the repair of the wrought iron fencing, and rules and regulations pertaining to contractors.

Following the report, a motion was made, seconded and carried, to approve Solatube as the approved skylight for third floor units and that Brighter Concepts, Inc. be the approved installer. Three directors voted in favor of the motion, one against.

A motion was then made, seconded and carried, to approve the Solatube installation in unit B32. Two directors voted for the motion, one against, and one director abstained.

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Discussion was then held regarding Sago palms that were purchased and installed at the front doors of the buildings. A motion was made, seconded and carried, to reimburse Nadine Eisen \$75.00 for purchase of one of these palms.

**CC&Rs:** No report.

**OLD BUSINESS**

**Lighting:** Management provided the Board with a supplemental bid for the replacement of the landscape lighting throughout the common areas. Following discussion, a motion was made, seconded and carried, to approve this bid submitted by Efficient Lighting in the amount of \$1,483.71.

**NEW BUSINESS**

**Unit B14 Remediation Bid:** Management presented a bid for remediation of mold in unit B14 for Board review. Following discussion, a motion was made, seconded and carried, to refer this bid to the Association's attorney for an assessment of the Association's liability in this case.

**Wrought Iron Bids:** Discussion was held regarding two previously approved bids for wrought iron work to be done around the Association. Although concern was expressed that one item was not included in the bid, a motion was made, seconded and carried to ratify these two bids submitted by N.N. Jaeschke, Inc. Building Services in the total amount of \$6,014.00. Management was asked to provide further information regarding the work to be done.

**Late Fees:** A motion was made, seconded and carried, to carry on with the late fee of \$10.00 for assessments not received by the due date.

**Merrill Lynch Recommendations:** Discussion was held regarding recommendations for investment presented to the Board by Merrill Lynch. Following discussion of the pros and cons, a motion was made, seconded and carried, to rescind the previously carried motion to move liquid reserve funds from Merrill Lynch to Capitol One Bank and Intervest National Bank.

A motion was then made, seconded and carried, to open one each 12-, 18- and 24-month \$50,000.00 Certificates of Deposit. The President and/or Treasurer were to discuss our concern with Merrill Lynch in obtaining the highest interest rate possible.

**Phone Lines:** A motion was made, seconded and carried, to install a new primary phone line for the "B" building fire alarm panel.

**NEXT BOARD MEETING**

The next Regular Board Meeting is scheduled for Wednesday, January 12, 2005 at 6:00p.m. in the clubhouse at 424 Stratford Court, Del Mar, California.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:34p.m.

Approved: \_\_\_\_\_  
/s/ Maurice Miller  
Secretary

Date: \_\_\_\_\_  
1/18/05