

**Normandy by the Sea**  
**Minutes of the Board of Directors Meeting**  
**Held on July 17, 2007, at Normandy Pool House, Del Mar, CA 92014**

**Board Directors Present:** Peter Calvi, Michael Kewin, Dr. Maurice Miller, Carter Schroy and Ronald Wichner. Nadya Klima from Pilot Property Management.

The meeting was called to order at 5:40 p.m.

- **Motioned, Seconded and Approved** the Agenda as amended to include key costs, architectural request, tree trimming, carpet cleaning, garage power washing, and Inspector of Election.
- **Open Forum:** No Members present.
- **Motioned, Seconded and Approved** June 19, 2007 Minutes.
- Reviewed and accepted June 2007 financials.
- **Motioned, Seconded and Approved** 2007 Reserve Study Update.
- **Motioned, Seconded and Approved** ratification of a proposal from Vortex for a new safety mechanism for the garage gate in the sum of \$1079.92
- **Motioned, Seconded and Approved** tabling key replacement charge until next meeting.
- **Motioned, Seconded and Approved** appointing Gayle Gremel as the Inspector of Election of the Annual General Meeting of the Members.
- **Motioned, Seconded and Approved** AYC carpet cleaning proposal for \$721.35. Michael Kewin recused.
- **Motioned, Seconded and Approved** architectural request for non-mounting wall level balcony bamboo panels. Michael Kewin recused.

Next Board of Directors Meeting will be held on Tuesday, August 21st, 2007 at 5:30 p.m.

The meeting adjourned at 6:55 p.m.

Approved:     /s/ Carter Schroy    

Date:           8/21/2007