

**Normandy by the Sea**  
**Board of Directors Meeting Minutes**

**Held on December 18, 2007, at Normandy Pool House, Del Mar, CA 92014**

**Board Directors Present:** Peter Calvi, Michael Kewin, Dr. Maurice Miller, Carter Schroy and Ronald Wichner.

Lisa Carpenter from Pilot Property Management.

The meeting was called to order at 5:36 p.m.

Unless otherwise indicated, upon motion duly made, the following motions were passed.

**Motioned, Seconded and Approved** the Agenda.

**Open Forum:** Homeowner of unit B-11 requested replant of tree outside her unit.

**Motioned, Seconded and Accepted** the Sonnenberg FY 2006-07 Annual Financial Review and authorized its distribution to the membership.

**Motioned, Seconded and Accepted** transfer of \$19,821 "excess revenue" from operating account to the reserves per the motion passed by the membership at the 9/29/2007 Annual General Meeting.

**Motioned, Seconded and Accepted** the Sonnenberg tax preparation proposal for FY 2007-08.

**Motioned, Seconded and Accepted** the Reliable Elevator Maintenance proposal, effective 2/1/2008.

**Motioned, Seconded and Approved** November 13th, 2007 Minutes, as amended.

**Motioned, Seconded and Accepted** November 2007 financials.

**Motioned, Seconded and Confirmed Unanimous Board Actions Without a Meeting:**

1. Acceptance of City Lift proposal for elevator interiors
2. Acceptance of Vortex proposal to replace Building A gate motor and control

Next Board of Directors Meeting will be held on Tuesday, January 15th, 2008 at 5:30 p.m.

The meeting adjourned at 6:27 p.m.

Approved:     /s/ Carter Schroy     Date:     1/15/2008