

**Normandy by the Sea**  
**Board of Directors Meeting Minutes**

**Held on May 20<sup>th</sup>, 2008 at Normandy Pool House, Del Mar, CA 92014**  
**Board Directors Present: Peter Calvi, Maurice Miller, Carter Schroy & Ron Wichner.**  
**Tracy McGuffin from Pilot Property Management.**

The meeting was called to order at 5:43pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed.

**Motioned, Seconded and Approved** agenda.

**Open Forum:** No members present.

**Motioned, Seconded and Approved** April meeting minutes.

**Motioned, Seconded and Approved** March and April financials.

**Motioned, Seconded and Approved** work order history with one addition.

**Motioned, Seconded and Approved** putting excess cash reserve funds into one \$50,000 6-month CD and two \$50,000 12-month CDs.

**Motioned, Seconded and Approved** rejecting Arrow Pipeline Repair's bid for the annual drain rooting. Requested management to get 3 other bids and also get 3 floor-washing bids for the garage after drains are cleaned. Drain cleaning and floor washing to be coordinated.

**Motioned, Seconded and Approved** wrought iron fence painting and repair proposal from Sandez.

**Motioned, Seconded and Approved** rejecting Reliable Elevator proposal for installing infrared door curtains.

**Motioned, Seconded and Approved** FireWatch annual system inspection bids.

**Motioned, Seconded and Approved** AYC Carpet common area carpet cleaning bid.

**Motioned / Tabled to 6/08 mtg:** Emma proposal for refurbishing drip system on north side of driveway. Board wants 2 more bids and a clear description of the work involved.

**Motioned / Tabled to 6/08 mtg:** Sandez garage and laundry painting proposals.

**Motioned / Tabled to 6/08 mtg:** window screen replacement. Board requests bids.

**Motioned / Tabled to 6/08 mtg:** Asphalt repairs to driveway. Board requests more than one bid.

**Motioned / Tabled to 7/08 mtg:** Status of elevator B building floors.

In executive session the Board reviewed delinquencies and requested management to contact the association's attorney to proceed with action against a unit.

Next Board of Directors Meeting will be held on June 17th, 2008.

The meeting adjourned at 6:45 pm.

Approved:     /s/ Carter Schroy    

Date:     6/17/2008