

Normandy by the Sea Board of Directors Meeting Minutes

Held on September 2, 2008 at Normandy's Pool House, Del Mar, CA 92014

Board Directors Present: Michael Kewin, Ron Wichner, Peter Calvi, Carter Schroy and Maurice Miller.
Also present was Cami Surette from Pilot Property Management.

The meeting was called to order at 5:35pm.

Open Forum: No members were present.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Follow up with homeowner regarding driveway repairs (letter already sent). Minutes to reflect action taken on 8/26/08, Board unanimously approved the Sonnenberg Revised Reserve Study Update. Management to follow up with homeowner/tenant regarding satellite cables. Management to get bid for Holder/Frame for lock boxes (3' bar to be mounted in ground on North side of Clubhouse by water spigot). In addition, get bids from Reliable, Guardian (elevator companies) for replacement of pistons and pumps on elevator(s). Management to speak with Emma Landscaping regarding large yellow spot on turf (Westside of B building) and landscape strip N. West parking lot (fence area) strip of landscape is dead. Send letter for half of B15/25 mold remediation expense.

MSA: August 19, 2008 meeting minutes as revised.

Motioned Tabled to 10/08 mtg: August 2008 financials.

MSA: Work order log.

MSA: Violation log.

Motioned Tabled to 10/08 mtg: Drip system proposals from Emma & Artistic.

Motioned Tabled to 10/08 mtg: Michael and Ron to look at possible flooring replacements for B building at J.W. Flooring.

MSA: Revised Sonnenberg Reserve Study Update, Ron Wichner to sign and Pilot to mail out to homeowners.

MSA: Purchase of World collection Pool Furniture (3 Chaises, 6 chairs).

Motioned Tabled to 10/08 mtg: Holder and Frame for lock boxes.

Motioned/Tabled to 11/08 mtg: La Jolla Lock replacement proposals.

MSA: Pilot's contract modification.

Motioned/Tabled to 10/08 mtg: CC&R's update.

Motioned/Tabled to 10/08 mtg: Clarification of Like New Pool Cleaning & Repair bid.

Motioned/Tabled to 10/08 mtg: Fence bids.

There was no action taken/nothing discussed in executive session.

Next Board of Directors Meeting will be held on October 21st, 2008 at 5:30 pm.

The meeting adjourned at 6:15 pm

Approved: /s/ Carter Schroy

Date: 10/21/2008