

Normandy by the Sea
Board of Directors Meeting Minutes
held January 20, 2008 at the Normandy pool house

Board Directors Present: Michael Kewin, Ron Wichner and Maurice & Ree Miller. Also present was Cami Surette from Pilot Property Management.

Clark Henry was absent.

The meeting was called to order at 5:35 pm.

Open Forum: No members present.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Have accounting remove 90 cents from a homeowners delinquency account and inform another homeowner of new dues amount. Speak with Coastal Plumbing and have them give management clear and legible invoices. Collect bids for quarterly maintenance of garage gates. Get clarification from Like New Pools on cord replacement in pool. Schedule a meeting with CTE and speak with Bill regarding past due invoice from August. It may be their responsibility since they are responsible for the lights blown out and they have one light fixture from the association. (Dallas to follow up). Millennium drywall repairs in A-16, 26, 36 need to be completed. B-26 water running and billing to be placed on February's agenda. Clarification on pool house bid? Millennium to look at sliding glass door at Pool house. Collect proposals to replace existing exit sign lights with LED exit lighting.

MSA: December 2008 meeting minutes.

MSA: November and December 2008 Financials.

MSA: Work order log.

Motioned Tabled to 2/09 mtg: B building elevator floor status (JW Flooring).

Motioned Tabled to 2/09 mtg: CC&Rs update.

Motioned Tabled to 2/09 mtg: Management to collect 3 updated proposals from Amtech, Reliable and ThyssenKrup. Each should include price of replacing piston and price to use existing piston.

MSA: To remove Emma Landscaping proposals for right side of front planter for \$1775 & left side of front planter for \$2,735 off the calendar.

MSA: To remove Merrill Lynch CD recommendations from calendar.

Motioned Tabled to 2/09 mtg: Management to clarify Coastal plumbing proposal for \$338.19.

MSA: To have Magnum Sealing and Paving revise their bid to include small driveway area adjacent to the B building. Approved on the condition that the total cost does not exceed \$1,800.

Motioned Tabled to 2/09 mtg: To have Coastal Plumbing revise their proposal and state how many isolation valves they will be installing. Also, obtain another proposal using the specified amount of valves given from Coastal.

MSA: To remove Sandez proposal to paint stairwells and landings from calendar.

Motioned Tabled to 2/09 mtg: La Jolla Lock & Safe proposal for clarification.

Motioned Tabled to 2/09 mtg: Coastal Plumbing invoice for A-15 for clarification on work done.

MSA: To remove Signage for Dogs off calendar. Management to speak with manager from adjacent community (north of Association) regarding pet waste from their tenants.

Next Board of Directors Meeting will be held on February 17, 2009 at 5:30 pm.

There was no action taken/nothing discussed in executive session.

The meeting adjourned at 6:34 pm.

Approved: _____ /s/ Ree Miller

Date: _____ 3/17/2009