

*Normandy by the Sea*  
**Board of Directors Meeting Minutes**  
**Held May 19, 2009 at the Normandy pool house**

**Board Directors Present:** Michael Kewin, Maurice & Ree Miller and Clark Henry. Also present was Cami Surette from Pilot Property Management.

Ron Wichner was present before meeting but left unexpectedly before the meeting was called to order.

The meeting was called to order at 5:35 pm.

**Open Forum:** Carter Schroy and Nadine Eisen.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

**Motioned, Seconded and Approved (MSA):** Agenda.

**Management Report:** Management to purchase a self standing "No dogs allowed" sign for North West side of Building B. Ron Wichner to look at the volume on the new entry system (Nadine Eisen said she cannot hear anyone of the other end). Management to schedule the elevator repairs three (3) weeks out and to inquire to the length of time each elevator will be down and ensure that repairs on one elevator immediately follows the other. Management to inform all homeowners of the noise (jack hammering) this project will cause. Management to have Millennium provide a proposal to repair the cabinets in the pool house. Management to notify C.T.E. Lighting and inform Bill the Board wishes to wait for the original light fixtures to come into stock (July).

**MSA:** April 2009 meeting minutes.

**Motioned Tabled to 6/09 mtg:** March and April 2009 financials

**MSA:** Work order log.

**Motioned Tabled to 6/09 mtg:** CC&R's update.

**Motioned Tabled to 7/09 mtg:** Coastal Plumbing revised proposal & ASAP Drain proposal regarding installation of isolation valves.

**Motioned Tabled to 6/09 mtg:** Merrill Lynch CD recommendations

**Motioned Tabled to 6/09 mtg:** Bird Problem

**Action Taken without Notice:** The Board approved unanimously to sign the release from State Farm Insurance for payment of \$7,503.23 from a homeowner claim to reimburse HOA for payment of a leak that originated in their unit.

Next Board of Directors Meeting will be held: June 16, 2009.

There was no action taken/nothing discussed in executive session.

The meeting adjourned at 6:05 pm.

Approved: \_\_\_\_\_ /s/ Ree Miller

Date: \_\_\_\_\_ June 9, 2009