

Normandy by the Sea
Board of Directors Meeting Minutes
Held February 16, 2010 at the Normandy pool house

Board Directors Present: Michael Kewin, Ronald Wichner, Pete Calvi, and Gary Malino. Ree Miller was absent. Also present was Cami Surette from Pilot Property Management.

The meeting was called to order at 5:31 pm.

Open Forum: Nadine Eisen, via proxy by a Board member, asked the Board to consider paying for damage that occurred to her screen door during the recent storms.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Management to send letter to two homeowners to submit a filled-out Occupant Registration form along with the \$100 fee per Rules and Regulations. Also, inform the homeowners of their failure to comply within 10 days and an additional \$100 is required. Pete Calvi to address the B31 and B34 railing issues. Management to get proposal for stucco damage on exterior A building corner near units A-15 & A-25.

MSA: Accepted the January 2010 Financials.

MSA: The minutes for the meeting held on January 19, 2010 were approved.

MSA: The Violation and Work order log was reviewed and accepted.

MSA: Despite 2 election extensions the Board did not receive the minimum number of valid ballots so the revised CC&R's and Bylaws vote did not pass.

Tabled: Outdoor patio lighting (C.T.E.)

MSA: Notify homeowner B-25 that KMP Plumbing invoice is homeowner responsibility.

Next Board of Directors Meeting will be held on March 16, 2010 at 5:30 pm.

The meeting adjourned at 6:30 pm.

Approved: /s/ Michael J. Kewin

Date: 3/16/2010