

Normandy by the Sea
Board of Directors Meeting Minutes
Held April 20, 2010 at the Normandy pool house

Board Directors Present: Michael Kewin, Ronald Wichner, Pete Calvi, and Gary Malino. Ree Miller was absent. Also present was Cami Surette from Pilot Property Management.

The meeting was called to order at 5:30 pm.

Open Forum: No members were present. Jordan K. Saddington, contractor, spoke to the Board regarding the shingle replacement project.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Management to send a violation letter regarding belongings left in garage outside of the locker to two homeowners. Contact Mark Good to patch B-31 deck if less than Management's pre-authorized expenditure allowance. Mark to contact Pete Calvi for more details. Obtain bid to resurface west-facing balcony decks on the B building.

MSA: February and March 2010 financials.

MSA: The minutes for the meeting held on March 16, 2010 were approved.

MSA: The Violation and Work order log was reviewed and accepted.

MSA: One homeowner account to be sent to collections with Green, Bryant & French.

MSA: Waive \$3 late notice fee on account.

Tabled to 6/10 mtg: Outdoor patio lighting (CTE).

MSA: Mark Good Construction Inc. proposal to repair and patch several areas of exterior stucco for \$600.

MSA: Artistic Landscape Maintenance proposal to remove Melaleuca tree and roots for \$450.

Tabled to 6/10 mtg: Wood Shingle/ Wood Door replacement.

MSA: Berg (Farmers) insurance renewal premium of \$17,273.00.

Next Board of Directors Meeting will be held on June 15, 2010 at 5:30 pm.

The meeting adjourned at 6:20 pm.

Approved: /s/ Ree Miller

Date: 6/15/2010