

Normandy by the Sea
Board of Directors Meeting Minutes
Held July 20, 2010 at the Normandy pool house

Board Directors Present: Michael Kewin, Pete Calvi, Gary Malino and Ree Miller. Ronald Wichner was absent. Also present was Cami Surette from Pilot Property Management.

The meeting was called to order at 5:33 pm.

Open Forum: Gail Gremel, J. Hulse, Shannon Smith and Paul Reyes from Reconstructive Experts were present.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Management to contact A-16 to request that the red pickup truck parked in the outside lot be moved and remind the tenant those spaces are not for long term parking or vehicle storage. Follow up with Artistic and find out when they will be out to complete the irrigate leak repairs and have them test the water pressure on the south side of the A bldg. Artistic to replace green encasement box/cover for irrigation valve.

Tabled to 8/10 mtg: June 2010 financials.

MSA: Minutes of the June 15, 2010 meeting.

MSA: The Violation and Work order log was reviewed and accepted.

Tabled to 8/10 mtg: Outdoor patio lighting (CTE).

Tabled to 8/10 mtg: Wood Shingle / Wood Door replacement.

MSA: Like New Pool proposal for treatment to prevent algae growth in pool for \$59.90.

Tabled to 8/10 mtg: 2010-2011 Budget.

MSA: ASAP Drain Guys & Plumbing proposal to repair broken floor drain and cast iron p-trap in A building trash bin room for \$1,550.

MSA: ASAP Drain Guys & Plumbing proposal to repair 4" area drain line directly below Melaluca that was recently removed for \$1,800.

Tabled to 8/10 mtg: Reserve study.

Next Board of Directors Meeting will be held on August 17, 2010 at 5:30 pm.

The meeting adjourned at 6:20 pm.

Approved: /s/ Ree Miller

Date: Aug 17, 2010