

Normandy by the Sea
Board of Directors Meeting Minutes
Held September 21, 2010 at the Normandy pool house

Board Directors Present: Gary Malino, Ree Miller and Ronald Wichner. Also present was Cami Surette from Pilot Property Management.

Pete Calvi was absent.

The meeting was called to order at 5:38 pm.

Open Forum: No members were present.

The Directors expressed their sympathy to the Kewin family and their deepest appreciation for all of Mike's hard work and dedication to the Community as President of the Board of Directors. He will be missed.

Guest Speakers: Jordan K. Saddington and David Kimmel from Kimmel Construction Enterprises attended and presented their proposal for the siding project.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Management to get estimate to repair B-25 deck surface. Management to get bids to replace door safety bars on both elevators.

MSA: Minutes of the August 17, 2010 meeting.

MSA: Acceptance of July and August 2010 financials.

MSA: The Violation and Work order log was reviewed and accepted.

MSA: Like New Pool Cleaning & Repair estimate to replace and install a new In-Line Chlorinator for the spa for \$194.68

MSA: FireWatch quotation for annual inspections/servicing the automatic fire sprinkler systems, \$195, the wet standpipe system, \$250, and the rubbish/trash chute fire doors, \$330.

MSA: Homeowner use of medically-necessary drainage tube extending from the balcony and attached to the exterior wall of the building. To be painted to match the color of the building.

MSA: Sheila Stephan appointed as Inspector of Elections at the Annual General Meeting on September 25th, 2010, in place of Ree Miller, now a Board candidate.

MSA: Reserves investments of \$50,000 in a 12-month CD and \$50,000 in a 24-month CD.

Tabled to 10/10 mtg: Wood Shingle / Entry Door replacements; Emergency Lighting; Elevator Contract; Parking; Committees.

Action without a Meeting: The Board unanimously approved Millennium's proposal to repair drywall damage to A-16 for \$1,720.

Next Board of Directors Meeting is scheduled for October 19, 2010 at 5:30 pm.

The meeting adjourned at 7:10 pm.

Approved: /s/ Carter Schroy

Date: 10/19/2010