

Normandy by the Sea

**Board of Directors Meeting Minutes
Held March 15, 2011 at the Normandy pool house**

Board Directors Present: Ronald Wichner, Pete Calvi, Gary Malino, Ree Miller and Carter Schroy. Also present was Cami Surette from Pilot Property Management.

The meeting was called to order at 5:35 pm.

Open Forum: There were no homeowners in attendance.

Guests: Jeremy and Shannon from Reconstruction Experts attended the meeting to clarify siding questions and introduce another product.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Management to call Peter Andrew Painting and get clarification on current bid. Obtain/follow up with bid for painting of railings. Obtain two bids to replace damaged and/or missing shakes on exterior siding. Have Mark Good to give an estimate for caulking where exterior window flashing meets patio. Management to obtain estimates for pool covers. Management to contact homeowner regarding attending a hearing at the next board meeting due to her tenant truck is in violation of the parking rules.

MSA: Minutes of the February 22, 2011 meeting.

MSA: Acceptance of February 2011 financials.

MSA: The Violation and Work order log was reviewed and accepted.

MSA: Obtain two bids to repair/replace/fire retardation existing damaged or missing shingles.

MSA: To terminate landscape contract with Artistic Maintenance and put contract out to bid.

MSA: Green Valley Landscape to meet with landscape committee to clarify current bid for the trimming of the junipers.

MSA: Pool will be heated beginning April 1 through September 30.

Tabled to 4/11 mtg: Swimming pool cover

Tabled to 4/11 mtg: Window flashing/caulking on balconies.

Tabled to 4/11 mtg: CERT Review

Tabled to 4/11 mtg: Patio Light Fixtures

Tabled to 4/11 mtg: Railing corrosion

The meeting adjourned at 7:30 pm.

The next Board of Directors Meeting is scheduled for April 19, 2011 at 5:30 pm.

Approved: _____

Date: _____