

Normandy by the Sea
Board of Directors Meeting Minutes
Held June 21, 2011 at the Normandy pool house

Board Directors Present: Ronald Wichner, Pete Calvi, Gary Malino, Ree Miller and Carter Schroy. Also present was Cami Surette from Pilot Property Management.

The meeting was called to order at 5:37pm.

Members Present: Charlotte Gumbrell .

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Management Report: Management to schedule a landscape walk with new company July 1st with landscape committee and board President. Have Guardian fix the B elevator issues and confirm they are coming out to perform preventative maintenance per their contract. Confirm with Smith & Barney (specific account Puerto Rico) is FDIC insured. Clarify with Mark Good whether or not B-30 patio had 2 top coats of Miracoat applied to it as did the other patios he worked on.

MSA: To move forward with Condocare change order for remediation \$880 in B-11.

MSA: Minutes of the May 17th meeting.

MSA: Acceptance of April & May 2011 financials.

MSA: The Violation and Work order log was reviewed and accepted.

Tabled to 7/11 mtg: Siding Proposals (need to see example of product in Laguna)

Tabled to siding project is completed: Patio Light fixtures

Tabled to 12/11 mtg: Swimming pool cover (Ron to shut water off for a week to research evaporation rate)

Tabled to 7/11 mtg: CERT Review

MSA: Mark Good Construction proposal for patio work in the B building for \$2,595.

MSA: Fire Watch quotation & agreement for Test & Inspection for 5 year Certification for \$595.

MSA: Fire Watch inspection report & estimate for \$1,556.22 for repairs to the Class II Wet Standpipe System.

Next Board of Directors Meeting is scheduled for July 19, 2011 at 5:30 pm.

The meeting adjourned at 6:46 pm.

Approved: _____

Date: _____