

**Normandy by the Sea  
Board of Directors Meeting Minutes  
Held February 21, 2012 at 5:30 pm at the Normandy pool house**

**Board Directors Present:** Ron Wichner, Ree Miller, Gary Malino, Pete Calvi and Carter Schroy. Also present was Rita Petrekova from Pilot Property Management.

The meeting was called to order at 5:32pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

**Motioned, Seconded and Approved (MSA):** Agenda.

**Committee Reports:** None.

**Management Report:** Management to invite Berg Insurance agent for upcoming Board meeting to discuss insurance revisions. Management to ask San Diego Door & Window to revisit their proposal and ask them to itemize what is included in the hardware section of their proposal, also ensure that re-installation of corner trim at perimeter of the doors is included. Management to ask Three Phase Electric if they can provide light fixtures which would operate at least for 3 hours after a power outage occurs. Management to give 30 day notice to American Pest Control. Management to investigate on the exterior light fixture on the balconies.

**MSA:** Minutes of the Board meeting held January 17, 2012.

**MSA:** Acceptance of January 2012 financials.

**MSA:** Work order log was reviewed and accepted.

**MSA:** Exterior Leak at B-11 proposal from John Wayne Construction for \$5,527.00.

**Tabled:** Front Entry Door Proposals.

**Tabled:** Lobby changes.

**Tabled:** Modify hallway emergency lights to LED

**MSA:** Discontinue discussion about pool covers

**MSA:** New pest control contract with MannVsPest to start in 30 days from February 22, 2012.

The next scheduled Board meeting is March 20<sup>th</sup>, 2012.

Meeting adjourned at 7:10 pm.

Approved:     /s/ Carter Schroy    

Date:     3/20/2012