

**Normandy by the Sea  
Board of Directors Meeting Minutes  
Held April 17, 2012 at 5:30 pm at the Normandy pool house**

**Board Directors Present:** Ron Wichner, Gary Malino, and Carter Schroy.  
Also present was Rita Petrekova from Pilot Property Management.  
Pete Calvi was absent.

The meeting was called to order at 5:34 pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

**Motioned, Seconded and Approved (MSA):** Agenda.

**Committee Reports:** Landscape committee report.

**Management Report:** Management instructed to purchase three "No Dogs on Grass" signs and three poles from Peachtree; Mailing letter to residents reminding them of the storage rules in the garages.

**MSA:** Ratification of the emergency approval to perform water testing at units B-11, B-21, B-31- Proposal from JWC.

**MSA:** Minutes of the Board meeting held March 20, 2012.

**MSA:** Acceptance of March 2012 financials.

**MSA:** Work order log was reviewed and accepted.

**MSA:** Color for Front Entry Door Proposal- capital improvement- approved proposal for \$11,748.00 from San Diego Door & Window to replace entry doors for both buildings. The color approved was Chestnut Mahogany (#20 from chart of colors).

**Tabled:** Lobby changes.

**MSA:** Sheila Stephan appointed a member of the Board of Directors.

**MSA:** Walter Carucci proposal for water test monitoring and management at building B, for units B-11, B-21, and B-31.

The next scheduled Board meeting is May 15, 2012.

Meeting adjourned at 6:55 pm.

Approved:     /s/ Carter Schroy    

Date:     5/15/2012