

**Normandy by the Sea
Board of Directors Meeting Minutes
Held July 17, 2012 at 5:30 pm at the Normandy pool house**

Board Directors Present: Ron Wichner, Gary Malino, Carter Schroy, Pete Calvi and Sheila Stephan.

Homeowner Jim Jelley was present for the open forum.
The meeting was called to order at 5:36 pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Committee Reports: N/A

Management Report: Management instructed to request TLC to provide a proposal to solve the poor condition of the west lawn.

MSA: Minutes of the Board meeting held June 19th, 2012.

Tabled: Acceptance of June 2012 financials.

MSA: Work order log was reviewed and accepted.

Tabled: Condition of the West Lawn.

Tabled: Resurfacing the parking lot- Gary Malino to ask G. Scott Asphalt to provide us another bid.

Tabled: B-11 Leak.

Tabled: Architectural improvements

MSA: Shingle project final payment- upon receipt of all documents pending- final payment was approved.

The next scheduled Board meeting is August 21st, 2012.

Meeting adjourned at 6:44 pm.

Approved: /s/ Carter Schroy

Date: 8/21/2012