

Normandy by the Sea
Board of Directors Meeting Minutes
Held August 21st, 2012 at 5:30 pm at the Normandy pool house

Board Directors Present: Ron Wichner, Gary Malino, Carter Schroy, Pete Calvi and Sheila Stephan. Also present was Rita Petrekova from Pilot Property Management, Inc.

The meeting was called to order at 5:34 pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Committee Reports. Work Order Report: N/A

Management Report: Management instructed to have Apache Asphalt's proposal match National Paving proposal re: Resurfacing the parking lot, to match dimensions specified in the National Paving's proposal.

MSA: Minutes of the Board meeting held July 17th, 2012.

MSA: Ratification of emergency approval for B-11 window replacement pending screen option.

Tabled: Acceptance of July 2012 financials.

Tabled: Condition of the West Lawn/ Gophers

Tabled: Resurfacing the parking lot

Tabled: Light fixtures- Carte Schroy to get in touch with the company (Lighting Distinctions) to choose the appropriate fixtures.

Tabled: Spa heater- purchase to be made online, as it is cheaper than pool company's proposal. Pool company to be used for installation.

MSA: Rules and Regulation draft to include the proposed verbiage about insurance to be sent out to the membership for a 30- day review and comments.

MSA: Rules and Regulations- dogs to remain unchanged (3-2 vote).

MSA: Budget 2012-2013

Tabled: Annual meeting- new directors

MSA: Investment recommendations, reserves- to go with Morgan Stanley/ Smith Barney CD offerings.

The next scheduled Board meeting is September 18th, 2012

Meeting adjourned at 7:06 pm.

Approved: /s/ Carter Schroy

Date: 9/18/2012