

Normandy by the Sea
Board of Directors Meeting Minutes
Held September 18th, 2012 at 5:30 pm at the Normandy pool house

Board Directors Present: Ron Wichner, Gary Malino, Carter Schroy, Pete Calvi and Sheila Stephan. Also present was Rita Petrekova from Pilot Property Management, Inc.

The meeting was called to order at 5:32 pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Motioned, Seconded and Approved (MSA): Agenda.

Committee Reports:

Management Report: Management instructed to have Total Landscape Solutions remove the two Magnolias and replace them with Dwarf Magnolias (by B Building). Also, to find out who bought the hose for building A and if it is under warranty.

MSA: Minutes of the Board meeting held August 21st, 2012.

MSA: Resurfacing the parking lot- National Paving proposal approved.

Tabled: Acceptance of August 2012 financials.

Tabled: Light fixtures- balconies: Request that Lighting Distinctions call Carter Schroy for light fixture samples.

MSA: Spa Heater- Like New Pool proposal approved to replace the spa heater.

Tabled: AGM- Annual elections- Homeowners to be approached who haven't voted yet.

The next scheduled Board meeting is October 17th, 2012

Meeting adjourned at 6:40 pm.

Approved: /s/ Carter Schroy

Date: 10/17/2012