

Normandy by the Sea
Board of Directors Meeting Minutes
Held October 16th, 2012 at 6:00 pm at the Normandy pool house

Board Directors Present: Gary Malino, Carter Schroy, Pete Calvi and Regina Balch-Remer. Also present was Rita Petrekova from Pilot Property Management, Inc., Bob from Total Landscape Creations, Arjon D'Angelo, and Andrew Long- homeowners.

The meeting was called to order at 6:02 pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Homeowners' comments: Mr. Andrew Long attended to request that the Board re-consider their decision to decline his architectural application for blinds. Upon discussion Board agrees to white color.

Motioned, Seconded and Approved (MSA): Agenda.

Committee Reports: Landscape report- Discussion about the Junipers. Landscapers to provide bids for replacement such as vines on trellis, or other options.

Management instructed to:

1. Send out correspondence to the membership about the window replacement project in the B building.
2. Find out from Drain Patrol the best month to clean the drains.
3. Request the pool companies revise their bid to offer once-a-week service.
4. Send out the revised Rules and Regulations to the membership with insurance amendment.

MSA: Minutes of the Board meeting held September 16th, 2012.

MSA: Acceptance of August, September, and year-end 2012 financials subject to audit.

Tabled: B-11 Leak

Tabled: Resurfacing the parking lot- date to be determined in November meeting- preferred first week of December.

Tabled: Light fixtures- to request Lighting Distinctions to come to the November meeting with samples.

MSA: Window Replacement project- approved correspondence.

MSA: AGM- Organizational chart: President: Regina Balch-Remer, Vice-President: Pete Calvi, Treasurer: Gary Malino, Secretary: Dr. Carter Schroy, Member-At-Large: Ron Wichner (note, Ron Wichner has been appointed by the Board and his position becomes official upon his acceptance).

Tabled: Drain cleaning.

MSA: Rules and Regulations Insurance Amendment.

Tabled: Junipers- decision pending until bids are received.

The next scheduled Board meeting is November 20th, 2012

Meeting adjourned at 7:30 pm.

Approved: /s/ Carter Schroy

Date: 10/20/2012