

**Normandy by the Sea  
Board of Directors Meeting Minutes  
Held November 20<sup>th</sup>, 2012 at 5:30 pm at the Normandy pool house**

**Board Directors Present:** Carter Schroy, Pete Calvi and Regina Balch-Remer.

Also present was Rita Petrekova from Pilot Property Management, Inc. and Thomas McDonald from B-12 with the renter of his unit.

Gary Malino and Ron Wichner were absent.

The meeting was called to order at 6:35 pm.

Unless otherwise indicated, upon motion duly made, the following motions were passed unanimously.

Homeowners' comments: Mr. McDonald and the Board discussed the loud barking dog problem of B-12's renter.

**Motioned, Seconded and Approved (MSA):** Agenda.

**Committee Reports:** Landscape report- Discussion about trimming of the Junipers. The Board has received one proposal from TLC and is still waiting for two more.

**Management instructed to:**

1. Request that current pool company only provide once a week service in the winter month.
2. Ask Drain Patrol to provide us explanation about building and storm drains.

**MSA:** Minutes of the Board meeting held October 16<sup>th</sup> 2012 and of the Emergency meeting October 26<sup>th</sup>, 2012.

**MSA:** Acceptance of October 2012 financials subject to audit.

**Tabled:** B-11 Leak

**Tabled:** Resurfacing the parking lot- date to be determined in December meeting- after the window project is completed.

**Tabled:** Light fixtures- to request Lighting Distinctions to come to the December meeting with samples- Carter Schroy to request it from the company.

**Tabled:** Window Replacement project.

**Tabled:** Junipers- decision pending until bids are received for trimming.

**MSA:** Taxes Y/E September 30<sup>th</sup>, 2012 and Audit

**Tabled:** Neighborhood watch- to request that a representative joins our December meeting instead.

**Tabled:** To wait for Gary Malino's input at the December meeting.

**Tabled:** Motion Sensor Lights and Security Cameras.

The next scheduled Board meeting is December 18<sup>th</sup>, 2012.

Meeting adjourned at 6:30 pm.

Approved:     /s/ Carter Schroy    

Date:     12/18/2013