

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on November 19, 2013 at 5:30 pm
Location: Pool House

Board Members Present; Regina Balch, Carter Schroy , Gary Malino, and Charlotte Gumbrell.

Also present: Cami Surette representing J.D. Richardson Company (JDR).

Homeowners present: Jim Jelley

The meeting was called to order by Regina Balch at 5:32 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The appointment of Linda Kewin to replace Pete Calvi.

MSA: The open session minutes from the October 15, 2013 board meeting were approved.

MSA: The 2013 financial report was tabled.

MSA: Park West proposal to install Forest Fine mulch to cover bed planters and plants to cover bare areas for \$2,621.00

MSA: Linda Kewin to purchase to purchase 2 3-piece murals AND 42 framed hallway art pieces. ("10" came from the discussion 10 pics per floor). At a price not not to exceed \$9,000.

MSA: Seismic Evaluation – follow up on completion of report done by Geosoils, Inc.

MSA: Vista Tree Service, Inc. estimate to trim all trees on property (thin & shape Pears, Podocarpus, Liquid Ambers, Ficus) for \$2,475. (JDR to follow up on scheduled trimming date 12/9/13)

MSA: Poolmaster proposal to tear down pool & spa filters, service spa filter backwash valve for \$359.73.

MSA: Beck and Company, CPA's quote for \$900.00 to review 2013 financials and filing of taxes.

MSA: FireWatch quote of \$390 to provide annual service on (2) fire alarm systems.

Resolved: Obtain monthly contract rate from Protech Building Services.

Resolved: JDR to obtain bids to install new light fixtures.

Resolved: JDR to purchase (10) "common area" keys from La Jolla Lock & Safe

Resolved: JDR to send new management letter to homeowners. Include registration letter and move in/out form.

Resolved: Charlotte to obtain extra touch up paint from Dunn Edwards store.

Paint Colors:

Sparta Wall Interior (inside passage walls)

Dunn Edwards (ceiling) White

Semi Gloss (doors) DE6312 L tint "Dusty Dream"

There being no further business to come before this board the meeting was adjourned at 7:45 pm.

Next scheduled Board meeting will be held on Tuesday, December 17, 2013 at 5:30 pm

Signed Carly B Schroy Date 12/17/13