

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on January 21, 2014 at 5:30 pm
Location: Pool House

Board Members Present; Regina Balch, Carter Schroy , Gary Malino, Charlotte Gumbrell and Linda Kewin.

Also present: Cami Surette representing J.D. Richardson Company (JDR).

Homeowners present: Perla Wichner, Jim Jelley, Kathi Stevenson and Mr. & Mrs. Burke.

The meeting was called to order by Regina Balch at 5:40 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the December 17, 2013 board meeting were approved.

ACCEPTED: December 2013 financials. (JDR to call banks for previous statements).

MSA: Efficient Lighting revised quote not to exceed \$3,000 (to include painting). If E.L. Quote is over \$3,000 board would like to move forward with Rescom's quote for \$1,960.

MSA: Knitter Contracting Inc. quote(s) for 3 GNG Maintenance for \$2,600 and to replace all coping metal on west building only for \$4,800. (Gary to speak with Knitter to include the A-31 roof repairs where there is a low spot where water sits and the roof has a bubble obstructing water from draining down the side of the roof.

MSA: Three Phase Electric quote to replace buzzing emergency light fixture in the lobby of building A for \$185.00.

MSA: Signage for the trash rooms regarding co-mingled recyclables (Gary will have signs made)

Resolved: Obtain 2 quotes for 3 or 4' spring loaded vinyl fence which would open out to swail at bluff landscape walkway.

Resolved: Follow up on quote from Park West & Mann Vs. Pest to eradicate the gophers on the bluff lawn.

Resolved: Obtain an additional quote to clean the hallway carpet and entry tile in each building.

Resolved: JDR to contact State regarding permits for both elevators, over a year old.

Resolved: Yahya to contact banks and obtain previous banks statements to update the financials.

Resolved: Included B-35 to Protec's infrared leak detection inspection list. Right corner window facing ocean and north window.

Resolved: Obtain quotes to paint B building West facing railings.

Resolved: JDR to mail business cards to Linda Kewin.

There being no further business to come before this board the meeting was adjourned at 6:50 pm.

Next scheduled Board meeting will be held on Tuesday, February 18 , 2014 at 5:30 pm

Signed /s/ Carter Schroy Date 2/18/2014