

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on February 18, 2014 at 5:30 pm
Location: Pool House

Board Members Present; Regina Balch, Carter Schroy , Gary Malino, Charlotte Gumbrell and Linda Kewin.

Also present: Michael Berg of Berg Insurance and Cami Surette representing J.D. Richardson Company (JDR)

Homeowners present: Perla Wichner.

The meeting was called to order by Regina Balch at 5:33 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the January 20, 2014 board meeting were approved.

ACCEPTED: January 2014 financials.

MSA: Efficient Lighting revised quote to install exterior wall light fixtures for \$1,722.60 and paint touch up fee of \$15 per touch up.

MSA: So Cal Steam Clean estimate No. 47 to clean hallway carpet and front entry tile. (Price needed to include steam clean the stairwells in each building too)

MSA: Architectural Committee to spend between \$600-\$800 for final interior hallway purchases.

Resolved: Send Pride laundry out to inspect the washer (which moves back and forth violently) and dryer (to clean vent of lint) in A bldg.

Resolved: Call Del Mar Fire Department out to inspect the buildings. Have them explain what the roof standpipes are for?

Resolved: To confirm with Protec they are inspecting all exit door light signs while walking the property.

Resolved: Call Waste Management and see if they will provide new recycle stickers for each building's trash bin.

Resolved: Contact Homeowner regarding Tenant with van that is being stored at the community and inform owner his tenants need to remove it immediately or possible further action.

Resolved: At next walk through, JDR to show Protec which guest parking spots to stencil the following: "COMPACT CARS ONLY".

Resolved: Obtain 2 quotes for 3 or 4' spring loaded vinyl fence which would open out to swail at bluff landscape walkway.

Resolved: JDR to obtain quote for two elevator pads hooks (installation) and two pads for each elevator.

Resolved: JDR to follow up with Three Phase Electric to replace buzzing emergency light fixture in the lobby of building A. The light is still buzzing intermittently.

Resolved: Obtain 2 additional quotes for to paint the two garage gates.

Resolved: Protec to provide a few samples of the wall caps for the next meeting.

Resolved: JDR to have Protec move forward with infrared leak detection for B-15 & B-35 . Right corner window facing ocean and north window.

Resolved: JDR to obtain additional quotes to paint B building West facing railings.

Resolved: Protec to provide additional bid for vinyl hand rails for south side walkway.

There being no further business to come before this board the meeting was adjourned at 6:30 pm.

Next scheduled Board meeting will be held on Tuesday, March 18 , 2014 at 5:30 pm

Signed _____/s/ Carter Schroy_____

Date _____3/18/2014_____