

# **NORMANDY BY THE SEA**

Minutes for Board Meeting  
Held on March 18, 2014 at 5:30 pm  
Location: Pool House

<http://www.normandybythesea.org/>

**Board Members Present;** Regina Balch (President), Carter Schroy (Secretary), Charlotte Gumbrell (Director) and Linda Kewin (Vice-President). Gary Malino (Treasurer) was absent

**Homeowners present:** Holly Swanson (Father) and Judith Hulse.

The meeting was called to order by Regina Balch at 5:38 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

**MSA:** The open session minutes from the February 18, 2014 board meeting were approved.

**TABLED UNTIL APRIL 2014:** February 28, 2014 financials.

**MSA:** San Diego Fence Company estimate to install vinyl fence at bluff/adjacent to the concrete swail for \$750.

**MSA:** Varsity Painting quote to paint the west facing balcony railing on building B for \$1,360.

**MSA:** Varsity Painting quote to paint the roll up metal garage door(s) on building's A&B for \$693.

**MSA:** Varsity Painting quote to paint the exterior brown wood trim on building's A&B for \$9,306.

**MSA:** Stanley Steemer Commercial proposal for \$1,927.

**Resolved:** Obtain quotes to Jet the lines/clean garage floors after.

**Resolved:** Obtain quotes to have the boiler sediment cleaned.

**Resolved:** Follow up with Protec to obtain the infrared leak detection report.

**Resolved:** Obtain Green, Bryant & French's opinion regarding installation of hand rails for the steps.

**Resolved:** Inform pool vendor, the pool needs to begin to be heated April 1<sup>st</sup>, 2014.

**Resolved:** At next walk through, JDR to show Protec which guest parking spots to stencil the following: "COMPACT CARS ONLY".

**Resolved:** Add Berg 2014-2015 Insurance renewal on April's agenda.

**Resolved:** JDR to follow up with Guardian Elevator, for two elevator pads hooks (installation) and two pads for each elevator.

**Resolved:** JDR to follow up with Three Phase Electric to replace buzzing emergency light fixture in the lobby of building A. The light is still buzzing intermittently.

**Resolved:** JDR to contact Efficient Lighting regarding their price of light bulbs.

**Resolved:** Protec to provide a few samples of the wall caps for the April's meeting.

There being no further business to come before this board the meeting was adjourned at 6:40 pm.

Next scheduled Board meeting will be held on Tuesday, April 15 , 2014 at 5:30 pm

Signed       /s/ Regina Balch       Date       4/15/2014