

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on April 15, 2014 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Linda Kewin (Vice-President), Gary Malino (Treasurer), Carter Schroy (Secretary) and Charlotte Gumbrell (Director).

Homeowners present: Holly & Eric Swanson, Perla Wichner, Gail Gremel and Judith Hulse.

The meeting was called to order by Regina Balch at 5:35 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the March 18, 2014 board meeting were approved.

MSA: February & March 2014 financials.

MSA: Three Phase Electric proposal to remove (17) existing emergency lights fixtures and replace with new LE emergency light fixtures at the existing locations for \$1,208.00. Expense to be paid from Reserves.

Tabled until 5/2014: Front entry wall caps.

Tabled until 2015: Hand Rails.

Tabled until 5/2014: Gary Losey to attend meeting to discuss a plan to install exterior balcony light fixtures.

MSA: Guardian Elevator estimate #1287 to provide and install new elevator freight pad hooks in each elevator and provide 1 set of pads.

MSA: Berg Insurance 2014-2015 renewal proposal:

• Property Insurance	\$14,586
• General Liability	(included)
• D & O	(included)
• Umbrella	\$874
• Fidelity Bond	(included)
• Cyber Liability	(included)
• Workers Compensation	<u>\$522</u>
Total	\$15,982.00

Tabled until 5/2014: Water Heater Maintenance.

MSA: MorganStanley/SmithBarney Recommendations.

MSA: Gail Gremel to install a green awning, identical to the one already attached to the A building.

Resolved: Obtain cost to replace 80 & 100 gallon water heater from ASAP.

Resolved: Obtain quote from ASAP to replace pool bathroom/Shower water heater (30 gallon or less)

Resolved: Transfer all Laundry income monies (except \$500) into the operating account.

Resolved: Efficient Lighting fixture installation will be a reserve expense.

Resolved: Protec to clean grease from balcony siding, replace missing A bldg. Stairwell light cover and cover for smoke detector.

There being no further business to come before this board the meeting was adjourned at 7:00 pm.

Next scheduled Board meeting will be held on Tuesday, May 20 , 2014 at 5:30 pm

Signed  Date 5/20/14