

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on May 20, 2014 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Linda Kewin (Vice-President), Gary Malino (Treasurer), Carter Schroy (Secretary) and Charlotte Gumbrell (Director).

Homeowners present: None

The meeting was called to order by Regina Balch at 5:30 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the April 15, 2014 board meeting were approved.

ACCEPTED: April 30, 2014 financials.

MSA: MCCaffery Reserve Study proposal.

Tabled until 6/2014: Front entry wall caps.

Tabled until 2015: Hand Rails.

MSA: FireWatch Annual Inspection of Class II Wet Standpipe System for \$250.

MSA: FireWatch Annual Service & Inspection of Rubbish/Trash Chute Fire Door for \$370.

Tabled until 6/2014: Water Heater Maintenance.

Resolved: Protec to reinstall Beach Access Sign that has fallen over at the front entrance of community.

Resolved: Protec to repair building A front entry stationary door bottom lock that is stuck.

Resolved: Efficient lighting to schedule installation of patio/balcony light fixtures on a Saturday (2-3 lead time). If homeowner can't be home scheduled day, homeowner will have to pay for the light and installation (1 hour min \$62.50) and schedule with Efficient Lighting.

Resolved: Carter will buy and be reimbursed for the purchase of the replacement bulbs.

Resolved: Touch up paint matching the faded stucco needs to be purchased.

Resolved: JDR to research who will accept the disposal of old Fluorescent light bulbs. Gary will take the bulbs when a place for disposal is found.

Resolved: Accounting to make deposits earlier in the month.

Resolved: JDR to find a masonry to provide replacement options of broken brick at planter areas and front entry columns.

Resolved: JDR to obtain quote for purchase and installation of Tank-less water heater for pool house bathrooms.

Resolved: Add dryer vent cleaning quarterly on calendar.

Resolved: JDR to send out Garage storage letter.

There being no further business to come before this board the meeting was adjourned at 6:48 pm.

Next scheduled Board meeting will be held on Tuesday, June 17, 2014 at 5:30 pm

Signed Carter B Schray Date 6/17/14