

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on June 17, 2014 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Linda Kewin (Vice-President), Gary Malino (Treasurer), Carter Schroy (Secretary) and Charlotte Gumbrell (Director).

Homeowners present: Perla Wichner, Judith Hulse and Greg Muender from EverCharge.

The meeting was called to order by Regina Balch at 5:34 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the May 20, 2014 board meeting were approved.

ACCEPTED: May 31, 2014 financials.

Tabled until 7/2014: Front entry wall caps for revised quotes.

Tabled until 2015: Hand Rails.

Tabled until 7/2014: Water Heater replacement for further price research.

MSA: EverCharge proposal to install electrical vehicle charging station.

Resolved: Have electrician look at ground (landscaping) lights around B building bluff area, some are broken or not working.

Resolved: Parkwest to replace plant in pots on each side of building A front entry door with ferns.

Resolved: Parkwest to replace flowers in planters around pool area with perennials.

Resolved: JDR to provide a proforma budget draft.

Resolved: JDR to obtain a quote from Specialized for Elevator Services.

Resolved: JDR to obtain 20-30 gallon water heater prices at Home Depot.

Resolved: JDR to send allowable garage storage items letter to residents.

Resolved: JDR to have stucco repaired around Carters new balcony light fixture.

Resolved: Follow up with Gary Losey to obtain two additional light fixtures for B-35. The Association was short two light fixtures. Gary to make electrical repairs to those patio/balcony light fixtures that weren't working.

Resolved: JDR to add to annual maintenance calendar (garage storage items allowed reminder letter).

Resolved: JDR to pay two ASAP Drain Guys & Plumbing invoices from 2013 and charge the appropriate homeowner accounts. Homeowner to be sent a copy of invoice with letter informing them they are responsible for the plumbing invoice.

Resolved: JDR to send out Garage storage letter.

Resolved: Collections to send two homeowners delinquency letters.

Resolved: JDR to follow up with the state regarding the elevator permit (s).

There being no further business to come before this board the meeting was adjourned at 6:35 pm.

Next scheduled Board meeting will be held on Tuesday, July15, 2014 at 5:30 pm

Signed _____ /s/ Carter Schroy _____ Date _____ 7/15/2014 _____