

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on July 15, 2014 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Gary Malino (Treasurer), Carter Schroy (Secretary) and Charlotte Gumbrell (Director). Linda Kewin (Vice-President) was absent.

Homeowners present: Three Phase Lighting and Judith Hulse.

The meeting was called to order by Regina Balch at 5:32 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the June 17, 2014 board meeting were approved.

ACCEPTED: June 30, 2014 financials.

MSA: Barrington Dales General Contracting, Inc. estimate no. 2351 for \$1,981 to remove and replace 30 total missing and broken bricks on columns and planters.

Tabled until 2015: Hand Rails.

Tabled until 8/2014: Water Heater (Tank-less) replacement for further price research.

2015 Proforma Budget: Tabled until 8/2014.

MSA: Homeowner changed companies and presented a proposal from Three Phase Electrical to install at homeowners cost : 1 new Nema 14-50 receptacle at parking space A25 connected to the homeowners sub-panel inside unit A25 .. (Conduit to be ran through interior stairwell wall).

MSA: Association to pay ASAP (disputed) invoice.

MSA: Annual Members Meeting to take place September 20, 2014 at 10 am.

Tabled until 8/2014: Elevator contract quote. (JDR to obtain additional quote.)

Tabled until 9/2014: Agreed to wait until the elections are completed to update MorganStanley SmithBarney signature cards.

MSA: Move forward with filing a lien on delinquent homeowner.

Resolved: JDR to inform B-14, Protec determined the cause of moisture intrusion is due to the old window which needs to be replaced. Homeowner responsible for replacing their own windows. (JDR can provide type & make and an installation company)

Resolved: JDR to have stucco repaired around Carters new balcony light fixture and other areas on both buildings.

Resolved: Follow up with Gary Losey to obtain two additional light fixtures for B-35. The Association was short two light fixtures. Gary to make electrical repairs to those patio/balcony light fixtures that weren't working.

Resolved: Installation of 25' hose and reel to attach at corner of pool fence east end corner of planter alongside pool fence and south walkway near the spigot.

Resolved: Contact Soil Engineering Company (GeoSoils) regarding small sink hole in front entry driveway near open parking.

Resolved: JDR to obtain quotes to install a grocery cart holding area adjacent to elevators.

Resolved: To discontinue use of Protec as ongoing maintenance throughout the community.

Resolved: To remind A-24 & A-16 to clear out misc. items in or around parking space by the 19th.

Resolved: To obtain bids to caulk and repair stucco (where needed) around windows in each building.

Resolved: To provide list of acct 5211 Landscape R&M for entire year.

There being no further business to come before this board the meeting was adjourned at 6:25 pm.

Next scheduled Board meeting will be held on Tuesday, August 19, 2014 at 5:30 pm

Signed Carte B Schrey Date 8/19/14