

NORMANDY BY THE SEA

Minutes for Board Meeting
Held on October 21, 2014 at 5:30 pm
Location: Pool House
<http://normandybythesea.org/>

Board Members Present: Regina Balch (President), Gary Malino (Treasurer), Carter Schroy (Secretary), Linda Kewin (Vice-President and Charlotte Gumbrell (Director).

Board of Directors Election Results:

Regina Balch
Gary Malino
Carter Schroy

2014/2015 Board of Directors Positions:

Regina Balch	President
Linda Kewin	Vice-President
Gary Malino	Treasurer
Carter Schroy	Secretary
Charlotte Gumbrell	Director

Homeowners present: Heather & Larry from Jon Wayne Construction, Ron Wichner, Rosemary Estep and Judith Hulse.

The meeting was called to order by Regina Balch at 5:35 pm.

Unless otherwise indicated the following were **M**otioned, **S**econded and **A**pproved unanimously.

MSA: The open session minutes from the August 19, 2014 board meeting were approved.

ACCEPTED: September 30, 2014 financials.

MSA: Knitter Contracting Inc proposal for annual roof maintenance for \$2,704.

MSA: ASAP Drain Guys & Plumbing proposal to replace water heart at pool house with Tankless Water Heater from Home Depot (Rheem EcoSense 4.0 GPM Msx Flow Rate 240 Volt 13 kw Electric Tank less Water Heater for \$179.00) for \$2,675. New Drip Pan isn't needed.

Tabled until 2015: Hand Rails.

MSA: Specialized Elevator Revised contract. JDR to give Guardian Elevator 30 day notice of termination of contract.

MSA: Rescom bid to perform stucco repairs at windows, sliding door thresholds and around light fixtures as needed and billed at \$48 per hour. Work not to exceed \$2,000 without an additional estimate for remainder of work.

Tabled: Painting (conduits, window sills & doors etc.)

MSA: Rescom bid to replace (2 doors) in A building (exterior) stairwell door and (exterior) driveway door that leads to the laundry room and garage and install new fiber glass door with wood styles and rails for \$743 per door.

Tabled: JWC to provide bid to water testing on Northwest side (3 units) of B building.

MSA: MANNvsPEST to conduct a termite inspection for \$380 in both buildings.

Tabled until 2015: Tree Trimming

Tabled until 2015: Painting Quotes for (conduits, window sills & doors etc...)

Resolved: Discontinue sending statements to homeowners on ACH.

Resolved: Reimburse Judith Hulse for sewage overflow in shower and drain clearing.

Resolved: Provide a postage itemization to Gary.

Resolved: Add Pool Maintenance to calendar.

Resolved: Add Elevator Maintenance to calendar.

Resolved: Add Annual Termite Inspection & Local Treatment to calendar.

Resolved: Efficient Lighting to complete unit B21 electrical extension to new location for \$325. Unit B36 existing electrical isn't operating and is the expense of the Homeowner.

Resolved: Carter to gather a maintenance list to report and report to management to repair.

There being no further business to come before this board the meeting was adjourned at 6:50 pm.

Next scheduled Board meeting will be held on Tuesday, November 18, 2014 at 5:30 pm

Signed Carter B Schroy Date 11/18/14