

# **NORMANDY BY THE SEA**

## *COMMUNITY ASSOCIATION*

### **2019 Annual General Meeting Recap**

On September 14, 2019, the Normandy by the Sea annual meeting was held at the community poolhouse. Quorum was established and the board and several homeowners were in attendance.

#### **President's Annual Report**

Board President Regina Balch reported that regular maintenance of the community is being done as needed and in accordance with the Maintenance Calendar. Owners can contribute in preventing plumbing issues by flushing pipes regularly. Reserve expenses for the year included garage door repair, pipe replacement, pool electrical and common area projects. Reserves are being funded and will continue to be built back up after roof replacement in 2018. Notices were sent to owners regarding window safety and replacement of torn or damaged screens. Owners advised to send in owner information sheets. Contact information is important for communication and emergencies. Rules and architectural forms are included in annual mailing. CC&R's and Bylaws are in the process of being updated and will be sent to the membership for review. A thank you to Ron Wichner for his contributions in maintaining the property.

#### **Financial Report**

A financial report was given by Board Treasurer Kathi Stevenson. Kathi also thanked Ron Wichner for his input with the community finances. Reserve expenses for the year were \$47,000. The board is diligently watching finances. Kathi was directly involved in reducing AT&T bills for the community. Regina Balch reported a vote on a special assessment will be presented to the membership for laundry rooms and spa upgrades. The cost of laundry machines will be raised.

#### **Homeowner Forum**

Homeowner forum was conducted at which the following general topics were discussed: Spa upgrades as a reserve item. The board will be asking the membership to consider a special assessment instead in order to maintain reserves. Special assessment requirements, windows, CC&R's restatement and pool heat were also discussed.

#### **Annual Elections:**

The annual elections were held and Linda Kewin and Mikhanh Pham were elected to the board for a two year term.

#### **Other Business:**

The 2018 annual meeting minutes and the IRS Revenue Resolution were approved.

The board appreciates homeowner attendance and participation by mailing that allowed this important annual business to be conducted.