

**Normandy by the Sea**  
**Board of Directors General Session Meeting Minutes**  
**August 24, 2022**

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Call General Session Call to Order

- Meeting called to order at 7:02 p.m.

Attendance

- Linda Kewin, President
- Gary Malino, Treasurer
- Lee Stevens, Secretary
- Richard Curley, Director-at-Large
- Eileen Quintela, Director-at-Large
- John Farizell, Management (RPMS)
- One Interested Owner

Approval of General Session Minutes

- The Board reviewed and unanimously approved the prior meetings minutes with minor revisions to take place prior to signing.

Homeowner Forum (limited to three minutes per Owner)

- Owner spoke regarding pool heat.

General Session Correspondence

- The Board reviewed a request for reimbursement from the Owner of B34 for a plumbing repair. The Board approved reimbursement of half the cost for the work that was completed.
- The Board reviewed and unanimously approved (Director Malino abstained) an ACR from the Owner of B22 to replace flooring in their unit.

Landscape Walk Notes/Proposals

- The Board reviewed the walk notes, inquired about the reasoning for the gas surcharge and agreed to go to bid for landscape service.

Old Business

- **Trash Service:** The Board agreed to invite a representative from the trash service provider to attend an upcoming Board meeting.

New Business

- **Pest Control:** The Board agreed to contract with Mann VS Pest for monthly pest control service at a cost of \$1,200 per month.
- **Stucco:** The Board agreed to have all stucco repaired around windows and doors. The Board would also like to acquire bids for additional stucco repairs encompassing the entire community.
- **Inspector of Elections:** The Board agreed to hire KHA Elections for this year's annual/election meeting.

Financial review for the month of June

- The Board reviewed and unanimously approved the June financials, as presented, pending yearend CPA review.
- The Board agreed to table the investment recommendation at this time.
- The Board agreed to have Director Malino review and finalize the 2022/23 budget.

Adjournment

- The meeting was adjourned at 8:31 p.m.

**SECRETARY'S CERTIFICATE**

By signing below, the Board of the Normandy by the Sea does hereby certify that the foregoing is a true and accurate representation of the General Session meeting which took place on August 24, 2022, as approved by the Chairman of the Meeting and Board of Directors.

*Linda Kewin*

[Linda Kewin \(Mar 8, 2023 08:38 PST\)](#)

Board Member Signature

Mar 8, 2023

Date








# 2022\_08\_24\_GS\_Meeting\_Minutes\_NBTS\_Draft

Final Audit Report

2023-03-08

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-  Signer lkewin@roadrunner.com entered name at signing as Linda Kewin  
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