

Normandy by the Sea
Board of Directors
General Session Meeting Minutes
March 15, 2023

Call General Session Call to Order

- Meeting called to order at 6:30 p.m.

Attendance

- Linda Kewin, President
- Regina Balch, Vice-President
- Gary Malino, Treasurer
- Eileen Quintela, Secretary
- Richard Curley, Director-at-Large
- John Farizell, Management (RPMS)
- Two owners in attendance

Approval of General Session Minutes

- The Board reviewed and unanimously approved the prior meetings minutes as presented.

Work Orders

- The Board reviewed the work order log with no further action taken at this time.

Homeowner Forum (limited to three minutes per Owner)

- Owners spoke regarding their concerns for the scope of work to be done with the special assessment funds.

General Session Correspondence

- The Board reviewed a letter from the Owners of A12 regarding the proposed special assessment.

Landscape Walk Notes/Proposals

- The Board reviewed the walk notes with no further action taken.

Old Business

- **Community/Building Renovations:** The Board agreed to open a secondary reserve account to deposit and track all special assessment funds collected. The Board will circulate a signature card for the account.
- **Solar:** The Board retroactively approved by a vote of 4 – 1 (Director Balch voting no) the proposal which was signed by Director Curley. With the approval a deposit of 10K will need to be made to the vendor.
- **Insurance Renewal:** The Board reviewed and unanimously approved the new policy as presented.

New Business

- **Asphalt:** This topic was tabled.
- **Pool Pump:** The Board unanimously approved the replacement of the pump for a cost of \$2,568.00.

- **Special Assessment Ballots:** The ballots were opened, and the results were 17 votes for the assessment versus 16 votes against.

Financial review for the month of January

- The Board reviewed and unanimously approved the financials, as presented, pending yearend CPA review.

Adjournment

- The meeting was adjourned at 7:39 p.m.
-

SECRETARY'S CERTIFICATE

By signing below, the Board of the Normandy by the Sea does hereby certify that the foregoing is a true and accurate representation of the General Session meeting which took place on March 15, 2023, as approved by the Chairman of the Meeting and Board of Directors.

Linda Kewin

Linda Kewin (Jul 1, 2023 14:36 PDT)

Jul 1, 2023

Board Member Signature

Date







2023_03_15_GS_Meeting_Minutes_NBTS

Final Audit Report

2023-07-01

Created:	2023-06-30
By:	John Farizell (john@rpmsca.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFMCi_PbwtX0bqv3xc0fJl5NDsZ49QR6E

"2023_03_15_GS_Meeting_Minutes_NBTS" History

-  Document created by John Farizell (john@rpmsca.com)
2023-06-30 - 8:02:34 PM GMT
-  Document emailed to lkewin@roadrunner.com for signature
2023-06-30 - 8:02:48 PM GMT
-  Email viewed by lkewin@roadrunner.com
2023-07-01 - 9:35:38 PM GMT
-  Signer lkewin@roadrunner.com entered name at signing as Linda Kewin
2023-07-01 - 9:35:58 PM GMT
-  Document e-signed by Linda Kewin (lkewin@roadrunner.com)
Signature Date: 2023-07-01 - 9:36:00 PM GMT - Time Source: server
-  Agreement completed.
2023-07-01 - 9:36:00 PM GMT